



# Holy Family

CATHOLIC REGIONAL DIVISION #37

Peace River - Grimshaw - Manning - McLennan - High Prairie - Valleyview

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## Regular Board Meeting

Date : Wednesday, June 22, 2016

Start time : 10:00 AM

Location : Catholic Education and Conference Centre, Peace River, AB

## Minutes

- CALL TO ORDER** Chair Lavoie called the Regular Board Meeting to order at 10:04 a.m. in Peace River, Alberta.
- ATTENDANCE** Present were: Board  
Chair D. Lavoie; Vice-Chair K. Whalen; Trustees F. Cailliau, G. Fisher and Ryk David Badger, Superintendent B. Turpin; Assistant Superintendents N. McCarthy and C. Ostermeier, Corporate Treasurer H. Diaz; Communications Coordinator J. Bekevich and Recording Secretary C. Doris.  
Absent: Trustees B. Wright. C. Lizée and M. Michaud.
- PRAYER** Chair Lavoie led the meeting in prayer.
- ADOPTION OF AGENDA** **Resolution #RB20160622.1001**  
Moved By: Fay Cailliau  
**MOVED:** the Board adopt the agenda for the (2016/06/22) Regular Board Meeting, as presented.  
**Carried**
- ADOPTION OF MINUTES** **Resolution #RB20160622.1002**  
Moved By: Gary Fisher  
**MOVED:** the Board adopt the minutes of the (2016/05/17) Regular Board Meeting, as presented.  
**Carried**
- My Committee PD - Tom Lademann**  
(BOARD PD (Division Level))  
Tom Lademann from SNS Technologists and Assistant Superintendent Jim Taplin joined the meeting at 10:12 a.m. to provide a training session on the new program, MyCommittee. The Division is moving away from the Bellamy Program, Call2Order due to a significant increase in the cost to house the program on the Bellamy Server. The Board was informed that the August Regular Board Meeting Agenda will be available on the new My Committee web based program.

Chair Lavoie thanked Mr. Lademann and Assistant Superintendent Taplin at 11:08 at which time they left the meeting.

**August Board Meeting**  
(REGULAR BUSINESS)

**Resolution #RB20160622.1003**

Moved By: Gary Fisher

**MOVED:** the Board reschedule the August 16, 2016 Regular Board Meeting to August 26, 2016.

**Carried**

**2016-2017 Budget**  
(REGULAR BUSINESS)

Corporate Treasurer Diaz presented the 2016-2017 Budget and provided budget highlights, plans and assumptions. The Board requested that the detailed Division Budget Report for 2016-2017 be emailed for review.

Approval will be done by Board polling on Friday, June 24, 2016, so that the budget may be submitted for Ministerial approval by the June 30th deadline.

**Joint Board Meeting with Peace River SD No. 10 - June 22, 2016 at 4:00 p.m.**  
(REGULAR BUSINESS)

The agenda for the Joint Board Meeting with Peace River School Division No. 10, scheduled for June 22, 2016, at the Chateau Nova was reviewed.

The meeting was **recessed** at 12:16 p.m. for lunch.

The meeting was **reconvened** at 12:54 p.m.

**Superintendent's Report - June 2016**  
(SUPERINTENDENT'S REPORT)

Superintendent Turpin provided highlights of her June 2016 report. The Superintendent's Report was received for information.

**Corporate Treasurer's Report**  
(CORPORATE TREASURER'S REPORT)

The Corporate Treasurer's report was received for information.

**Assistant Superintendent of Business Services' Report**  
(ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES)

The Assistant Superintendent of Business Services' Report was received for information.

**Chair's Report**  
(CHAIR'S REPORT)

Chair Lavoie reviewed the Board Calendar, new dates will be added and the calendar will be distributed.

The Annual Work Plan was reviewed.

St. Andrew's School Awards - Trustee Fisher will attend in Trustee Lizée's place on June 29, 2016, at 11:30 a.m.

The Role of the Trustee Monthly Report and Board Meeting Evaluation Report were reviewed.

Trustee Cailliau noted she will be unable to attend the Board Retreat in September.

**Ad Hoc  
Grimshaw  
Shared School  
Facility Project -  
Update**

(STANDING COMMITTEE  
REPORTS)

Assistant Superintendent of Business Services' provided a report on the Ad Hoc Grimshaw Shared Facility Project and provided the following highlights:

- Construction is progressing quickly.
- Compliance report was completed on May 26th and highlighted that we are on track for timely completion.
- Issues arising included some correction of welding in structure and recommendations for reinforcement of second level roofing in some locations.
- Construction meeting on May 26th, 2016 allowed us to push for reasonable costing on enhancement items and continued to clarify our status on additions to the furniture and equipment budget which are less than \$25,000 to date out of a budget of \$582,000 allocated by Alberta Education.

**Ad Hoc  
Glenmary School  
Modernization -  
Update**

(STANDING COMMITTEE  
REPORTS)

Assistant Superintendent of Business Services' McCarthy provided a report on the Glenmary Modernization Project and highlighted the following:

- Superintendent Turpin, Assistant Superintendent Ostermeier and Assistant Superintendent McCarthy met with Bennett Architects, Public and Private Colleges in Edmonton, on June 3, 2016, to discuss future programming options for Glenmary. Meetings indicated a strong interest in partnering with Holy Family Catholic Regional School Division.
- Board Chair Lavoie and Assistant Superintendent McCarthy attended a delegation to the Regional Recreational Committee to discuss options and implications of a Multiplex being built on the Glenmary shared site in Peace River. Issues included the option of a shared and connected Multiplex North of the two schools and a development on Glenmary School site which would cause the track to be moved to the present Baytex Energy Centre.
- Vice-Chair Whalen, Superintendent Turpin and Assistant Superintendent McCarthy presented the renovation plan to Glenmary School on June 9th. The lunch presentation was attended by more than 50 students and created some great questions and feedback. More presentations are envisioned for the fall and will be planned with the new Principal.
- Engineers have been on site in advance of tendering this month on behalf of Bennett Architecture. The concern at this time is with the tendering timeline. Alberta Infrastructure is being impacted with issues arising from the fires in Fort McMurray. Their response time on costing reports has been delayed, we have followed up with Project Manager, Architects and Capital Planning on this issue.

**Negotiations  
Committee -  
TEBA Update**

(STANDING COMMITTEE  
REPORTS)

Vice-Chair Whalen reported on the Teachers Employer Bargaining Association (TEBA) and noted that local bargaining cannot commence until central bargaining items have been completed. The Committee will be seeking information from School Divisions prior to commencing the Central Bargaining. An email will be sent out asking for the Division to appoint a contact person to provide the requested information.

**Archdiocesan  
Pastoral Council  
Meeting -  
2016-05-28**

(OTHER COMMITTEES)

Trustee Fisher provided a report of the May 28, 2016 Archdiocesan Pastoral Council Meeting. It was noted that an evaluation of Year 1 of the Archdiocesan Pastoral Plan has been completed.

**ASBA Zone 1  
Meeting  
Highlights - May  
11, 2016**

(OTHER COMMITTEES)

Trustee Cailliau provided a verbal report of the ASBA Zone 1 Meeting attended on May 11, 2016. The highlights were received for information.

**ASBA Spring  
General Meeting  
- June 6 -7, 2016**

(ASSOCIATION  
BUSINESS)

Vice-Chair Whalen reported on the ASBA Spring General Meeting held in Red Deer on June 6 - 7, 2016. The Dispositions of Motions was received for information.

**ASBA Executive  
Director  
Recruitment  
Survey**

(ASSOCIATION  
BUSINESS)

The ASBA Executive Director Recruitment Survey was completed and will be forwarded to ASBA.

Question #1 What do you feel are the opportunities/challenges facing ASBA's next executive director?

Response:

Opportunities to build on the support shown at the 2016 Spring General meeting to find common ground to unifying all school Boards throughout the province. The challenge is to find common ground and to be recognized as the voice for Public Education to the Government of Alberta and all education stakeholders.

Question #2 What characteristics and competencies would like to see in ASBA's next executive director?

Response:

Should have media sensibilities, the ability to direct media as well as respond to media and to have an understanding of bureaucracy; to be a diplomat and a mediator.

**ACSTA Board of  
Directors'  
Meeting - May 27,  
2016**

(ASSOCIATION  
BUSINESS)

Trustee Cailliau reported on the ACSTA Board of Directors' Meeting she attended on May 27, 2016. The highlights of the meeting were received for information.

The Professional Development session prior to the Board of Directors' meeting included the Blanket Exercise. Trustee Cailliau reported that the exercise was very powerful. She also noted that the beginning of the meeting started with a recognition that the meeting was being held on Treaty 8 land.

Trustee David Badger thanked Trustee Cailliau for noting the recognition of Treaty 8 and said that it brings their communities closer to the schools and also is a sign of respect to the elders.

Superintendent Turpin informed the Board that she is researching the proper protocol for recognizing the Treaty 8 land at the beginning of meetings and this will also be discussed with Principals.

**Report from**

Trustee David Badger's report was received for information.

**Trustee David Badger**

(TRUSTEE REPORTS)

**2016 Excellence in Support and Promotion of Aboriginal Education Award**

(REGULAR BUSINESS)

**Resolution #RB20160622.1004**

Moved By: Fay Cailliau

**MOVED:** the Board accept the nomination of Dennis Whitford as the recipient of the 2016 Excellence in Support and Promotion of Aboriginal Education Award.

**Carried**

**Resolution #RB20160622.1005**

Moved By: Ryk David Badger

**MOVED:** the Board dissolve the Ad Hoc Selection Committee for the Support and Promotion of Aboriginal Education Award as the work is complete.

**Carried**

**Resolution #RB20160622.1006**

Moved By: Gary Fisher

**MOVED:** the Board accept the nomination of the Catholic Women's League for the 2016 ASBA Zone 1 Friends of Education Award and that the nomination be forwarded to the Zone 1 Chair at the High Prairie School Division office.

**Carried**

**Terms of Reference for Teacher-Board Advisory Committee**

(REGULAR BUSINESS)

**Resolution #RB20160622.1007**

Moved By: Gary Fisher

**MOVED:** the Board give First Reading to Policy 8 Committees, Terms of Reference for the Teacher-Board Advisory Committee and that the policy be distributed to stakeholders for feedback.

**Carried**

**Enhancement for Holy Family School**

(REGULAR BUSINESS)

**Resolution #RB20160622.1008**

Moved By: Kelly Whalen

**MOVED:** the Board approve the Purchase Change Order from Marshal Lee Construction to build an office in the front entrance of Holy Family School drawing from enhancement funds already allocated by the Board.

**Carried**

The Board directed administration to develop a list of priorities which may need to come out of the enhancement funds as the Grimshaw Shared School Facilities Project progresses.

**St. Andrew's Bussing 2016-2017**

(REGULAR BUSINESS)

Assistant Superintendent of Business Services McCarthy provided an update on the transportation situation for the students at St. Andrew's School in High Prairie.

**Resolution #RB20160622.1009**

Moved By: Kelly Whalen

**MOVED:** the Board purchase the additional seven (7) bussing days for St. Andrew's students from First Student to accommodate the Holy Family Catholic Regional Division's 2016-2017 Calendar.

**Carried**

The Board directed the Superintendent to send a letter to the Minister of Education regarding the transportation issue in light of the differences in our counterparts' school year calendar and that the letter be copied to MLAs and the Minister of Municipal Affairs.

**Ad Hoc Selection  
Committee for  
Corporate  
Treasurer  
Position**  
(REGULAR BUSINESS)

**Resolution #RB20160622.1010**

Moved By: Ryk David Badger

**MOVED:** the Board strike an ad hoc committee for the selection of the Corporate Treasurer position with the Chair and Vice-Chair and Trustee Cailliau as alternate.

**Carried**

**Ward 4  
By-Election**  
(REGULAR BUSINESS)

**Resolution #RB20160622.1011**

Moved By: Kelly Whalen

**MOVED:** the Board not fill the Ward 4 Vacancy until the October 2017 by-election and inform the Deputy Minister of its decision.

**Carried**

**Request for Tree  
Planting -  
Providence  
School**  
(REGULAR BUSINESS)

**Resolution #RB20160622.1012**

Moved By: Gary Fisher

**MOVED:** the Board would approve the trees being planted on the school property subject to the town taking responsibility for the planting and maintenance of the trees.

**Carried**

**In Camera**  
(IN CAMERA)

**Resolution #RB20160622.1013**

Moved By: Kelly Whalen

**MOVED:** the meeting continue In camera at 2:56 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Personnel and Disposition of St. Charles School.

**Carried**

**Resolution #RB20160622.1014**

Moved By: Ryk David Badger

**MOVED:** That the meeting continue **in public** at 3:25 p.m.

**Carried**

**Resolution #RB20160622.1015**

Moved By: Kelly Whalen

**MOVED:** the Board approve a security system purchase for the Superintendent.

**Carried**

**Proposed  
Regular Board  
Meeting Dates -**

The Board Meeting Dates were presented and will be approved at the Organizational Meeting in August.

**2016-2017**

(REGULAR BUSINESS)

**Invitation to the  
Indian  
Residential  
School Exhibit**

(REGULAR BUSINESS)

The invitation was received as information, Superintendent Turpin will RSVP with the name of the individual who will attend once it is determined.

**Municipal  
Government Act  
- Consultations**

(REGULAR BUSINESS)

Trustee Cailliau attended the Municipal Government Act Consultation session in High Prairie on June 21st on behalf of the Board and provided highlights.

**CLOSING  
PRAYER**

Chair Lavoie closed the meeting with a prayer.

**ADJOURNMENT**

**Resolution #RB20160622.1016**

Moved By: Kelly Whalen

**MOVED:** That the meeting be adjourned at 3:39 p.m.

**Carried**

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CHAIR

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ASSISTANT SUPERINTENDENT OF  
BUSINESS SERVICES