

Regular Board Meeting

Meeting Minutes: Tuesday, March 21, 2017

Date/time: Tuesday, March 21, 2017 Started: 10:00 AM Ended: 3:00 PM
Location: Holy Family Catholic Education and Conference Centre
Purpose/notes: Regular scheduled meeting

Chaired by: Carmen Doris
Minuted rec. by: Carmen Doris
Status: Minutes approved

Attendance

Present: Jody Bekevich, Fay Cailliau, Carmen Doris, Gary Fisher, Aimee Hirtle, Dianne Lavoie, Carmelle Lizee, Nigel McCarthy, Margaret Michaud, Jim Taplin, Betty Turpin, Kelly Whalen
Regrets: Cora Ostermeier
Absent: Ryk David Badger, Beatrice Wright

Meeting documents

33 documents attached to agenda items below

Agenda

1. CALL TO ORDER

1.1. Call To Order

Chair Whalen called the meeting to order at 10:00 a.m. in Peace River, Alberta.

Status: Completed

2. PRAYER

2.1. Prayer

Chair Whalen led the meeting in a group prayer.

Status: Completed

3. ADOPTION OF AGENDA

3.1. Adoption of 2017-03-21 Meeting Agenda

MOVED: the Board adopt the agenda for the March 21, 2017 Regular Board Meeting, as presented.

Resolution #: 124-03-2017

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

4. ADOPTION OF MINUTES

4.1. 2017-02-22 Regular Board Meeting Minutes

MOVED: the Board adopt the minutes of the February 22, 2017, Regular Board Meeting, as presented.

Resolution #: 125-03-2017

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

- 2017-02-22 Minutes.pdf
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5. TRUSTEE REPORTS/ROUND TABLE

5.1. Board Meeting Evaluation

The February 22, 2017 Board Meeting Evaluation feedback form was reviewed.

Status: Completed

5.2. Role of Trustee Monthly Report Template

Trustees provided a report on their monthly activities as trustees in a round table discussion.

Status: Completed

6. Board PD - Division Level

6.1. Learning and Technology Policy Framework

Vice-Chair Lavoie led the discussion on the Learning and Technology Policy Framework that was presented at the ASBA Zone 1 Meeting on March 16, 2017 by Brian Callaghan.

1. What are the attributes of a well-rounded policy or administrative procedure? Trustees responded that a policy should be current, inclusive as a whole Division and give clear direction for the development of administrative procedures. It should be written in language that everyone can understand and be connected to administrative procedures.

Policies are based on governance and Administrative Procedures are based on operational requirements that flow out of the policies.

2. As Trustees, what advice would you give to Alberta Education as it continues with Learning and Technology

Policy Framework implementation?

Assistant Superintendent Taplin provided some background information on HFCRD's Technology Plan which was revised to reflect the framework. The technology plan is to focus on keeping technology current as this is a challenge in the northern areas of the Province. Our technology has a sound evergreening plan. The areas lacking are: bring your own device policies, infrastructure in the rural communities i.e. teachers are using tools at school but after school sometimes there is no access to technology at home. We also need to develop a Professional Development Plan for individuals so we can create capacity, as teams and not just have one person as the knowledge holder.

Advice to Alberta Education: Make funds available for PD for technology, consider the funds available to keep technology solid and current accessibility for rural students, ensure evergreening happens in all school divisions.

The Board directed administration to forward the feedback to Brian Callaghan.

Status: Completed

- PD - Learning and Technology Policy Framework.pdf
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6.2. First Nations, Métis and Inuit Student Success Policy

Vice-Chair Lavoie brought forward a placemat exercise that posed three questions. The Board's comments will be forwarded to Brian Callaghan.

1. Does your Board currently have an existing policy or administrative procedure that addresses First Nations, Métis and Inuit student success? No, we have an administrative procedure "First Nations, Métis and Inuit Education".

What are the attributes of a well-rounded policy or administrative procedure? Trustees responded a policy should be current, inclusive as a whole Division and give clear direction for the development of administrative procedures. It should be written in a language that everyone can understand and have a connection to the administrative procedures. The policy should maintain the focus on First Nations, Métis and Inuit Student Success.

Policies are based on governance and Administrative Procedures are based on operational requirements that flow out of the policies.

What supports can ASBA develop to assist and support your professional development as trustee? ASBA needs to continue to support the First Nations, Métis and Inuit Symposium.

The Board directed administration to bring back examples of other school divisions' First Nations, Métis and Inuit policies to the next Board Meeting to assist trustees in developing a policy.

Status: Completed

- 220 FNMI Education HFCRD.docx
 - AP 201 Native Education.pdf
 - PD Policy Addressing FNMI Student Success.pdf
 - Policy 32 FNMI Education.pdf
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7. Board PD - Trustee PD Funds

7.1. CCSTA AGM - Niagara Falls - June 1 - 3, 2017

The CCSTA Annual General Meeting on June 1-3, 2017, in Niagara Falls was received for information.

Status: Completed

- CCSTA AGM - Niagara Falls.pdf

7.2. First Nations, Métis and Inuit Education Gathering 2017 - April 26-28, 2017

Vice-Chair Lavoie will attend the First Nations, Métis and Inuit Education Gathering 2017 - April 26-28, 2017, at the Fantasyland Hotel in Edmonton.

Status: Completed

8. NEW BUSINESS

8.1. Delegation: 11:30 a.m. Bob Plowman with Glenmary Students re: Northern Lakes College Trades Program

The delegation that was scheduled for 11:30 a.m. with Mr. Bob Plowman, Teacher and a group of Glenmary students who participated in the Northern Lakes College Trades Program was postponed to the April Board Meeting.

Status: Deferred: 4/25/2017

8.2. TEBA Representative

MOVED: Trustee Fisher be appointed as the TEBA representative for the 2016-2017 school year.

Resolution #: 126-03-2017

Moved: Margaret Michaud

Seconded:

Status: Carried

Vote:

8.3. Renewal of Transportation Agreement with Peace River School Division

We are seeking a motion to renew the transportation agreement with Peace River School Division which expires August 31st, 2017. According to Addendums A and B of the agreements signed in 2014, we require a Board Motion to renew the agreement which is serving our Rosary, Holy Family, Good Shepherd and Glenmary Schools.

Recommendation: that the agreement with Peace River School Division No. 10 be renewed for three years to August 31st, 2020.

MOVED: the Board renew the Transportation Agreement with Peace River School Division No. 10, as amended, for a three-year term from August 31, 2017, to August 31, 2020.

Resolution #: 127-03-2017

Moved: Dianne Lavoie

Seconded:

Status: Carried

Vote:

- Addendum A to Transportation Agreement - March 2017.pdf
 - Addendum B to Transportation Agreement - March 2017.pdf
 - Transportation Agreement.pdf
 - Transportation area maps.pdf
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8.4. Purchase of SMART TVs

MOVED: the Board award the tender to Evolution Presentation Technologies to supply up to 14 Smart Board 4084 Interactive flat panel televisions for the Holy Family Replacement School Project at a per unit price of \$7,455.00 for a cost not to exceed \$109,588.00 including GST.

Resolution #: 128-03-2017

Moved: Fay Cailliau

Seconded:

Status: Carried

Vote:

- quote summary for Smart TVs.pdf
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8.5. St. Andrew's Bussing - McLennan Route

The Board discussed the cost of providing bussing from McLennan to High Prairie in order to provide parents with the choice of continuing their children's Catholic education at St. Andrew's School.

MOVED: the Board approve a daily bus route with two to three stops in the McLennan area to transport students to St. Andrew's School in High Prairie in the 2017-2018 school year.

Resolution #: 129-03-2017

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

9. OLD BUSINESS

10. IN CAMERA

10.1. In Camera

MOVED: the meeting continue in camera at 11:15 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to Personnel items and Student Discipline Hearing.

Resolution #: 130-03-2017

Moved: Dianne Lavoie

Seconded:

Status: Carried

Vote:

10.2. In Public

MOVED: the meeting continue in public at 12:05 p.m.

Resolution #: 131-03-2017

Moved: Dianne Lavoie

Seconded:

Status: Carried

Vote:

10.3. Recess

The meeting recessed for lunch at 12:06 p.m.

Status: Completed

10.4. Reconvene

The meeting reconvened at 12:40 p.m.

Status: Completed

11. INFORMATION - SUPERINTENDENT'S REPORT

11.1. Superintendent's Report - March 2017

Superintendent Turpin highlighted the one-day presentation on Truth and Reconciliation she will be setting up for May 19, 2017.

The Superintendent's Report was received for information.

Status: Completed

- 2017-03-21 Superintendent's Report.pdf
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12. INFORMATION - CORPORATE TREASURER'S REPORT

12.1. Corporate Treasurer's Report

The Corporate Treasurer's report was received for information.

Status: Completed

- 2016-17 Budget Status Expenses - February 28, 2017.pdf
- 2016-17 Budget Status - Revenues - February 28, 2017.pdf

- Cheque Ratification - Feb.pdf
 - EFT Ratification - Feb.pdf
 - Summary of Cheque Listing - 2017.pdf
-

13. INFORMATION - ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES' REPORT

13.1. Assistant Superintendent of Business Services' Report

The Assistant Superintendent of Business Service's Report was received for information.

Status: Completed

- 2016-02-27 Response to Knowledge Tree.pdf
 - 2016-02-28 letter and Background holy Family School disposition of property.pdf
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14. INFORMATION - BOARD CHAIR'S REPORT

14.1. Board Chair's Report

The Board Chair's Report was received for information.

Status: Completed

- 2017-01-25 Catholic Education Sunday - What is Working How Can we Make it Better.pdf
 - 2017-02-27 Rural School Boards Caucus Board Interest.pdf
 - 2017-03-02 Response from Buffalo Trail Board Chair.pdf
 - Meeting of Rural Boards - March 5th, 2017 Agenda.pdf
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15. STANDING COMMITTEE REPORTS

15.1. ASBA Zone 1 Meeting - March 16, 2017

Vice-Chair Lavoie provided a verbal report on the ASBA Zone 1 Meeting of March 16, 2017. She noted the work of the Education Partners Task Force on First Nations, Métis and Inuit Student Success and Well-Being and the Healthy Schools Coalition will be done. These two committees will be dissolved. She also provided an overview of the Zone One Bylaw amendments.

Status: Completed

- ASBA Zone 1 Agenda.pdf
 - ASBA Zone 1 Report - Vice-Chair Lavoie.pdf
 - Highlights for ASBA Zone 1 Meeting.pdf
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15.2. Ad Hoc Selection Committee re: Division Art Contest Winners

Superintendent Turpin provided a report on the selection of the winners of the Division Art Contest previously in the in camera session.

Chair Whalen thanked the Selection Committee for doing a great job selecting the winners from the great number of

entries.

Status: Completed

15.3. Negotiations Committee

Pre-Meeting of March 20, 2017

Meeting with Local Negotiator, March 20, 2017

Committee Chair Fisher provided a verbal report on the Pre- Negotiations Committee Meeting and the Negotiations Committee Meeting held on March 20, 2017. He noted that the process went very well and the Local Negotiator, Janet Money, is focused on students first and provided good advice. He also thanked Corporate Treasurer Hirtle for providing good background reports.

Status: Completed

15.4. Teacher Board Advisory Committee Meeting Minutes - February 27, 2017

MOVED: the minutes of the Teacher-Board Advisory Committee Meeting of February 27, 2017, be adopted, as presented.

Resolution #: 132-03-2017

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

- 2017-02-27 TBAC Minutes.pdf
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15.5. Glenmary Modernization Update

Assistant Superintendent McCarthy provided an update on the Glenmary modernization project and provided the costs projected for Furniture and Equipment.

Status: Completed

- Glenmary School Modernization update.pdf
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15.6. Grimshaw Shared School Facility Project

Assistant Superintendent of Business Services McCarthy provided an update on the Grimshaw Shared School Facility Project.

The Board directed administration to see if a joint tour of the facilities can be set up following the Joint Board Meeting with Peace River School Division No. 10 on May 16, 2017.

Status: Completed

- 2017-07 Signed Lease Requests for Holy Family Catholic Regional School Division.pdf
- Holy Family School Update.pdf

16. ASSOCIATION BUSINESS

16.1. ACSTA Blueprints Conference - May 2-5, 2017

Trustees Michaud and Lizée will attend the Blueprints Conference in Kananaskis, May 2 - 5, 2017.

Status: Completed

- BP Program 2017.pdf
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17. OTHER COMMITTEES

17.1. Archdiocesan Pastoral Council Meeting - March 4, 2017

Trustee Lizée verbally reported on the Archdiocesan Pastoral Council Meeting she attended on March 4, 2017.

Status: Completed

- 2017-03-04 - APC One Page Summary.pdf
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18. NEXT MEETING

18.1. Next Meeting is scheduled on April 25, 2017

Status: Completed

19. ADJOURNMENT

19.1. Adjournment

MOVED: The meeting be adjourned at 1:40 p.m.

Resolution #: 133-03-2017

Moved: Margaret Michaud

Seconded:

Status: Carried

Vote:

Board Chair

Assistant Superintendent of Business Services