

Regular Board Meeting

Meeting Minutes: Tuesday, December 12, 2017

Date/time: Tuesday, December 12, 2017 Started: 10:00 AM Ended: 4:00 PM
Location: Holy Family Catholic Education and Conference Centre
Purpose/notes: Regular scheduled meeting

Chaired by:
Minuted rec. by: Carmen Doris
Status: Minutes drafted

Attendance

Present: Jody Bekevich, George Chuckvar, Larry Connolly, Ryk David Badger, Carmen Doris, Gary Fisher, Aimee Hirtle, John Kuran, Carmelle Lizee, Margaret Michaud, Betty Turpin, Kelly Whalen
Absent: John-Michael Pozniak

Meeting documents

18 documents attached to agenda items below

Agenda

1. Link to access Board Meeting through Google Hangout

1.1. Link to access the Board Meeting through Google Hangout

<https://meet.google.com/zuc-oiey-sqf>

Please click on the link and you will automatically be able to participate in the Regular Board Meeting through the Google Hangout.

Status: Completed

2. CALL TO ORDER

2.1. Call to Order

Chair Whalen called the meeting to order at 10:06 a.m.

Status: Completed

3. PRAYER

3.1. Prayer

Chair Whalen led the meeting in a group prayer.

Status: Completed

4. ADOPTION OF AGENDA

4.1. Adoption of Agenda

MOVED: the Board adopt the agenda for the December 12, 2017, Regular Board Meeting as presented.

Resolution #: 037-12-2017

Moved: John Kuran

Seconded:

Status: Carried

Vote:

5. ADOPTION OF MINUTES

5.1. Minutes of November 28, 2017

MOVED: the Board adopt the minutes of the November 28, 2017, as presented.

Resolution #: 038-12-2017

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

- 2017-11-28 Regular Board Meeting Minutes.pdf
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6. TRUSTEE REPORTS/ROUND TABLE

6.1. Trustees December Report

Trustees provided their monthly activity report for the month of December in a round table discussion.

Status: Completed

6.2. Board Meeting Feedback

The November 28, 2017, Board Meeting feedback was received for information.

Status: Completed

6.3. Trustee David Badger's Report - December 2017

Trustee David Badger's Report to Western Cree Tribal Council was received for information.

Status: Completed

- November 2017 Report.pdf
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7. Trustee Professional Development

7.1. Certificate in Catholic School Trusteeship - Newman College - Father Penna

Superintendent Turpin provided details of her inquiry to the Executive Director of Newman College regarding the course "*Catholic School Trusteeship*". The Executive Director asked if the Board would be interested in doing the course in five-hour modules with a facilitator. These sessions could be held on a separate day apart from the Board meeting. Other modules could also be done online by the individual trustee. The course has always been offered to individuals not in a group setting. The Executive Director of Newman College will meet with a committee to discuss our request and provide a proposal. The Superintendent will bring the information back to a future board meeting.

Status: Parked

7.2. First Nation, Métis and Inuit Symposium - April 18-20, Fantasyland Hotel - Edmonton

Update: Rooms have been reserved at the Fantasy Land Hotel for Trustees David Badger, Pozniak and Superintendent Turpin.

Registration will be completed for all attendees when it opens.

Status: Parked

7.3. ACSTA Blueprints Retreat - May 1-4, 2018, Delta Lodge - Kananaskis

Status: Parked

7.4. Alberta Rural Education Symposium - March 4-6, 2018 Fantasy Land Hotel - Edmonton

Update: Chair Whalen and Superintendent Turpin are registered. One extra room has been reserved at the Fantasy Land Hotel if someone else would like to attend. Vice-Chair Fisher will confirm his attendance at a later date.

Status: Parked

7.5. CCSTA Annual General Meeting and Convention - June 7-9, Kelowna

Chair Whalen and Trustee Kuran are interested in attending. They will confirm at a later date.

Status: Parked

7.6. ASBA Winter Leadership Academy - Jan. 15-16, 2018

[ASBA Winter Leadership Academy Information Link](#)

Trustee Chuckvar will confirm his attendance.

Status: Completed

8. NEW BUSINESS

8.1. Community Engagement Proposal for January 2018

Communications Coordinator Bekevich provided a Community Engagement Proposal for January 2018. She reviewed the proposal and noted it was developed to provide exposure to trustees in their communities. Communications Coordinator Bekevich and Superintendent Turpin will develop a template for a script for trustees to prepare a brief video presentation which will be uploaded to the HFCDR website. The template will be forwarded to trustees so they can come prepared to record their video at the January Board Meeting.

Chair Whalen thanked Communications Coordinator Bekevich and Superintendent Turpin for their work in developing a Community Engagement Plan.

Kelly thanked Jody and Betty for their work.

Status: Completed

- Community Engagement Proposal January 2018 (1).docx

8.2. Opting out of the Alberta School Foundation Fund (ASFF)

MOVED: the Board resolve that Division 4 of Part 6 of the *Revised School Act (2000)* does not apply to Holy Family Catholic Regional Division No. 37.

Resolution #: 039-12-2017

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

- 2017-12-01 Opting out of ASFF - Reminder.pdf
- ACSTA Opting Out Resolution Form.pdf
- Alberta School Foundation Fund and Catholic Education in Alberta (2017) 1.pdf

9. OLD BUSINESS

10. IN CAMERA

10.1. In Camera

MOVED: the meeting continue in camera at 10:35 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Glenmary Modernization Project.

Resolution #: 040-12-2017

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

10.2. In Public

MOVED: the meeting continue in public at 11:20 a.m.

Resolution #: 041-12-2017

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

10.3. Action from In Camera

Trustee Fisher commended Superintendent Turpin and Assistant Superintendent Connolly for going above and beyond the call of duty in responding to the situation at Glenmary by evacuating and closing the school on December 11, 2017, and ensuring that all students and staff were safe.

Trustee Kuran noted that students had expressed to him how they love the new Chapel at Glenmary School and he commended Superintendent Turpin and Assistant Superintendent Connolly on the work done to the chapel.

Trustee Fisher commended Communications Coordinator Bekevich for getting timely and accurate information out to the public regarding the Glenmary situation and the school bus accident.

A communiqué will be released giving accolades to all individuals involved with the closure of Glenmary School.

The Board directed the Superintendent to send a Christmas arrangement to the school bus driver in appreciation of her actions to ensure the students were safe and looked after as the site of the accident.

Status: Completed

11. INFORMATION - SUPERINTENDENT'S REPORT

11.1. Superintendent's Report

Superintendent Turpin highlighted the VTRA (Threat Assessment) Training session on November 30th and December 1st she attended. All attendees completed Level 1 of the training and another session will be held in the future to complete Level 2. An agreement will be signed between the agencies in Peace River that will allow for rules to be overlooked when there is a crisis posing an actual threat to an individual. Superintendent Turpin reported that Senior Administration met with Alberta Education to review the Division's Combined Three-Year Education Plan and Annual Education Results Report and the feedback received from Alberta Education was very positive.

The Superintendent's Report was received for information.

Status: Completed

- Superintendent's Monthly Report - December 2017 1.pdf
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12. INFORMATION - CORPORATE TREASURER'S REPORT

12.1. Corporate Treasurer's Report

1. Cheque Ratification - November 2017
2. EFT Ratification - November 2017
3. Summary of Cheque Listing - November 30, 2017
4. Budget Status - Revenue Report - November 30 , 2017
5. Budget Status - Expense Report - November 30, 201

The Corporate Treasurer's report was received for information.

Status: Completed

- 2017-18 Budget Status - Expenses - November 30, 2017.pdf
- 2017-18 Budget Status - Revenues - November 30, 2017.pdf
- Cheque Ratification - November.xls
- EFT Ratification - November.xls
- Summary of Cheque Listing - 2018 (1).pdf

13. INFORMATION - ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES' REPORT

13.1. Assistant Superintendent of Business Services' Report - Update - In Camera

The Assistant Superintendent of Business Services' report was received for information.

Status: Completed

- GNMA Board Update Dec. 12, 2017.pdf

14. INFORMATION - BOARD CHAIR'S REPORT

14.1. Board Chair's Report

Board Chair Whalen reviewed the Board Calendar, the Christmas Concert Schedule and the Annual Work Plan. The Board's Positive Path Forward will be reviewed in January.

Will contact Valleyview trustees with suggested dates, preferably March, April or May, to ensure they will be able to attend a Joint Board Meeting with Northern Gateway Regional Division prior to scheduling the meeting. Suggested item for discussion - students transitioning into St. Stephen's.

A Meeting of Zone 1 Catholic School Boards was discussed. Prior to scheduling a meeting, the Archbishop will be contacted to see if such a meeting would be valuable. The Board directed Trustee Kuran to bring the discussion of Catholic School Boards having zone meetings in their restructuring model.

Chair Whalen reported on the High Prairie Chamber of Commerce he attended with Superintendent Turpin. The High Prairie Chamber of Commerce is interested in assisting the school divisions in lobbying for schools and to be part of the communication around the Northern Lakes College Partnership Project. HFCRD did not renew the membership to the High Prairie Chamber in 2016-2017. Trustee Lizée would be interested in attending the chamber meetings.

Chair Whalen recommended that the Board renew its membership to the High Prairie Chamber of Commerce's.

Superintendent Turpin provided an update on the Northern Lakes College Partnership project.

The information on Bill 26 was received for information.

Alberta Education Rural Symposium - post cards distributed to trustees to extend invitation to municipal partners.

Status: Completed

- 2017-11-23 Invitation for Joint Board Meeting to Northern Gateway RD.pdf
- 2017-12-04 Request to Extend Invitation to Municipal and County Partners to Alberta Rural Ed Symposi
- Bill 26.pdf
- Meeting of Zone 1 Catholic Divisions with the Archbishop.pdf

15. STANDING COMMITTEE REPORTS

15.1. Negotiations Committee

The next TEBA Special Meeting is scheduled on January 9, 2018, in Edmonton.

Upcoming Negotiations Meeting on January 17, 2018, at 10:00 a.m.

Status: Completed

15.2. Teacher-Board Advisory Committee Meeting

Upcoming Teacher-Board Advisory Committee Meeting on January 30, 2018, at 10:00 a.m. at the Board Office.

Status: Completed

15.3. Fort Vermilion Educational Services Agreement - Change of Date

Superintendent Turpin received a request from Fort Vermilion to change the date of the visit to St. Mary's from February 6 to February 8, 2018.

The meeting was rescheduled to February 8, 2018.

Status: Completed

16. ASSOCIATION BUSINESS

16.1. ASBA Zone 1 Meeting - January 10, 2018

Upcoming ASBA Zone 1 Meeting is January 10, 2018 in Grande Prairie.

Status: Completed

17. OTHER COMMITTEES

17.1. Archdiocesan Pastoral Council Committee Meeting - November 25, 2017

The November 25, 2017 Archdiocesan Pastoral Council Report was received for information.

Status: Completed

- 2017-11-25 - One-pager APC.pdf
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18. NEXT MEETING

18.1. Next Meeting: January 16, 2018

Superintendent Turupin will arrange for a tour of Glenmary School following the January 16, 2018, Board meeting.

Status: Completed

19. ADJOURNMENT

19.1. Adjournment

MOVED: the meeting be adjourned at 1:10 p.m.

Resolution #: 042-12-2017

Moved: John Kuran

Seconded:

Status: Carried

Vote:

Board Chair

Corporate Treasurer