

Regular Board Meeting

Meeting Minutes: Tuesday, January 16, 2018

Date/time: Tuesday, January 16, 2018 Started: 10:00 AM Ended: 4:00 PM
Location: Holy Family Catholic Education and Conference Centre
Purpose/notes: Regular scheduled meeting

Chaired by:
Minuted rec. by: Carmen Doris
Status: Minutes approved

Attendance

Present: Jody Bekevich, George Chuckvar, Larry Connolly, Ryk David Badger, Carmen Doris, Gary Fisher, Aimee Hirtle, John Kuran, Carmelle Lizee, Margaret Michaud, Cora Ostermeier, John-Michael Pozniak, Betty Turpin, Kelly Whalen

Absent: Jim Taplin

Meeting documents

23 documents attached to agenda items below

Agenda

1. LINK TO ACCESS MEETING THROUGH GOOGLE HANGOUT

1.1. Link to Access Meeting using Google Hangout

Status: Completed

2. CALL TO ORDER

2.1. Call To Order

Chair Whalen called the meeting to order at 10:12 a.m.

Status: Completed

3. PRAYER

3.1. Prayer

Chair Whalen led the meeting in a group prayer.

Status: Completed

4. ADOPTION OF AGENDA

4.1. Adoption of Agenda

MOVED: the Board adopt the agenda for the January 16, 2018, Regular Board Meeting, with the addition of Facilities Committee School Tours.

Resolution #: 043-01-2018

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

5. ADOPTION OF MINUTES

5.1. Adoption of December 12, 2017 Regular Board Meeting Minutes

MOVED: the minutes of the December 12, 2017, be adopted, as presented.

Resolution #: 044-01-2018

Moved: John Kuran

Seconded:

Status: Carried

Vote:

- Minutes-2017-12-12-v10.pdf
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6. TRUSTEE REPORTS/ROUND TABLE

6.1. Trustees January Report

Trustees provided their monthly activity report for the month of January in a round table discussion.

Status: Completed

6.2. Board Meeting Feedback - December 12, 2017

The December 12, 2017, Board Meeting feedback report was reviewed and received for information.

Status: Completed

6.3. Trustee David Badger's Report - December 2017

Trustee David Badger's Report to the Western Cree Tribal Council was received for information.

Status: Completed

- Trustee David Badger's Report - December 2017.pdf
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7. TRUSTEE PROFESSIONAL DEVELOPMENT

7.1. Certificate in Catholic School Trusteeship - Newman College - Father Penna

Superintendent Turpin reported the Director of Newman College will provide a couple of scenarios the College could offer to the Board to audit the course "*Certificate in Catholic School Trusteeship*". The information will be brought to the February Board Meeting.

Status: Parked

7.2. Alberta Rural Education Symposium - March 4-6, 2018 Fantasyland Hotel - Edmonton

Status: Parked

7.3. CCSTA Annual General Meeting and Convention - June 7-9, Kelowna

Trustee Kuran will attend the CCSTA AGM in June. Chair Whalen will no longer attend as it conflicts with the Glenmary Graduation.

Status: Parked

7.4. First Nation, Métis and Inuit Symposium - April 18-20, Fantasyland Hotel - Edmonton

Status: Parked

7.5. ACSTA Blueprints Retreat - May 1-4, 2018, Delta Lodge - Kananaskis

Trustees Michaud and Chuckvar will attend.

Status: Parked

- 2018 Blueprints and SPICE Registration Opens.pdf
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7.6. Emerging Trends in Education Law - February 7 2018

The information on Emerging Trends in Education Law Conference in February was received for information.

Status: Completed

- Emerging Trends in Education Law February 7 2018.pdf
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8. NEW BUSINESS

8.1. Tour of Glenmary School

The consensus of the Board was to defer the tour of Glenmary School to the February Board Meeting because of the early adjournment of the Board meeting. Assistant Superintendent Connolly will make arrangements for the tour to go forward in February.

Status: Completed

8.2. Draft Standards for Education Services Agreement

The Board discussed the Education Services Agreement with Western Cree Tribal Council and noted that it is aligned with the new Education Services Agreement guidelines. The Board also discussed the appointed

trustees. Superintendent Turpin asked trustees to forward their feedback to meet the deadline of March 16, 2018.

Status: Completed

- 2018-01-06 Standards for Education Services Agreement.pdf
 - Draft Standards for Education Services Agreements - December 2017 (1).pdf
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8.3. Community Engagement Plan

Communications Coordinator Bekevich presented a Community Engagement Plan for the Board providing different options for Trustees to engage with their local communities to discuss local topics. Trustees were asked to complete the form provided and that it be returned to the Communications Coordinator. Where there are two trustees in a ward, Chair Whalen encouraged trustees to work collaboratively on an event. Superintendent Turpin, the Communications Coordinator and the Chair will attend the events to provide support at Trustees' request.

Chair Whalen thanked Communications Coordinator Bekevich for developing the Community Engagement Plan.

Status: Completed

- Community Engagement Survey & Tea with your Trustee.docx
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8.4. Naloxone Kits - Training in High Schools and Junior High Schools

The Board discussed the need to develop an Administrative Procedure on the training of staff for the administration of Naloxone and having Naloxone Kits available in the schools. It is in the best interest of staff, students and the community.

ASBA Zone 1 gave a directive to the Provincial ASBA to develop a provincial advocacy to provide support to school divisions for funding education around intentional and/or unintentional use of opioids and fentanyl.

The Board directed the Superintendent to develop an administrative procedure on the administration of Naloxone/Narcan Nasal Spray.

Status: Completed

9. OLD BUSINESS

10. IN CAMERA

10.1. In Camera

MOVED: the meeting continue in camera at 11:35 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to Personnel and TEBA.

Resolution #: 045-01-2018

Moved: George Chuckvar

Seconded:

Status: Carried

Vote:

10.2. In Public

MOVED: the meeting continue in public at 1:35 p.m.

Resolution #: 046-01-2018

Moved: George Chuckvar

Seconded:

Status: Carried

Vote:

11. INFORMATION - SUPERINTENDENT'S REPORT

11.1. Superintendent's Report - January 2018

The Superintendent's Report was received for information. The documents that were linked in google docs that were not opening will be sent to trustees.

Status: Completed

- 2018-01-16 Superintendent's Monthly Report.pdf
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12. INFORMATION - CORPORATE TREASURER'S REPORT

12.1. Corporate Treasurer's Report - January 2018

The Corporate Treasurer's report was received for information.

Status: Completed

- 2017-18 Budget Status - Expenses - December 31, 2017.pdf
 - 2017-18 Budget Status - Revenues - December 31, 2017.pdf
 - Capitalized 201718 Infrastructure-Maintenance-Renewal Expenditure Plan.pdf
 - Cheque Ratification - December (2).xls
 - EFT Ratification - December (1).pdf
 - Email re IMR Funding Requirements.pdf
 - School Generated Funds balance by category.pdf
 - School Generated Funds balance by school.xlsx
 - Summary of Cheque Listing - 2018 (2).pdf
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13. INFORMATION - ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES' REPORT

13.1. Assistant Superintendent of Business Services' Report - January 2018

The Assistant Superintendent of Business Services' Report on the Glenmary Modernization Project was received as information.

Status: Completed

- GMNA Update Report for HFCRD Board Jan 12, 2018.pdf

14. INFORMATION - BOARD CHAIR'S REPORT

14.1. Board Chair's Report - January 2018

[Board Calendar](#) - the calendar was reviewed and it was noted that the tour of St. Mary's Elementary School in Fort Vermilion is February 8, the date needs to be updated on the calendar.

[Board Annual Work Plan](#) - the Board Annual Work Plan was reviewed.

Invitation to Northern Gateway Regional Division for a Joint Board Meeting. Update: *Received a response from Board Chair, Judy Muir, she noted she will bring the invitation to their next Board Meeting which is January 29th.*

2017-12-11 Email from Deputy Minister re Discretionary Spending - received for information.

2017-12-14 Email from ACSTA re Minister's Email re Discretionary Spending - received for information.

Status: Completed

- 2017-12-11 Email from Deputy Minister re Discretionary Spending.pdf
- 2017-12-14 ACSTA re Discretionary Spending.pdf
- 2018-01-08 Invitation to Joint Board Meeting - Northern Gateway RD.pdf

15. STANDING COMMITTEE REPORTS

15.1. Negotiations Committee Meeting January 17, 2018

Status: Completed

15.2. TEBA Special Meeting - January 9, 2018

Report from Vice-Chair Fisher

Status: Completed

15.3. Teacher-Board Advisory Committee Meeting - January 30, 2018 - 10:00 a.m.

Reminder of upcoming meeting. Committee Members: Trustees Fisher, Lizée, Pozniak. Need to elect a Chair for the 2017-2018 school year. Superintendent Turpin noted there were no agenda items received as of yet from the members.

Status: Completed

15.4. Fort Vermilion - Visit to St. Mary's School - February 8, 2018 - 8:00 a.m.

Reminder of upcoming tour of St. Mary's School in Fort Vermilion on February 8, 2018. Committee members: Trustees Michaud, David Badger, Fisher and Chuckvar.

Status: Completed

15.5. Facilities Committee

Superintendent Turpin will add Facilities Committee School Tours to the Principals Meeting and ask if there are any projects requiring attention. Information will be brought back to the February Meeting.

Status: Parked

16. ASSOCIATION BUSINESS

17. OTHER COMMITTEES

17.1. 2018-01-10 ASBA Zone 1 Meeting - Grande Prairie

ASBA Zone 1 Highlights from HFCRD attached.

Trustees who attended the ASBA Zone 1 Meeting in Grande Prairie provided a verbal report.

Status: Completed

- ASBA Zone One Jan.pdf
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17.2. ACSTA Board of Directors' Meeting - Feb. 1 & 2, 2018

Feb. 1 - Executive Director Evaluation and Board of Directors' Self Evaluation

Feb. 2 - Board of Directors' Meeting

Trustee Kuran provided an update on the ACSTA Board of Directors' Meeting he attended in November.

The Board directed Trustee Kuran to bring up the question of Catholic Board meetings in the zone at the upcoming February Meeting and also requested Trustee Kuran to email the President of ACSTA and question why would the Boards' past directors not be asked to complete the ACSTA Board of Directors' questionnaires for the upcoming Board of Directors' evaluation and the Executive Director's evaluation.

Status: Completed

- 2018-01-11 ACSTA Board of Director and Ex Director Evaluation Process - Survey.pdf
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18. NEXT MEETING

18.1. Next Meeting: Wednesday, February 21, 2018

Status: Completed

19. ADJOURNMENT

19.1. Adjournment

MOVED: the meeting be adjourned at 2:45 p.m.

Resolution #: 047-01-2018

Moved: Gary Fisher

Seconded:

Status: Carried

Vote:

Board Chair

Corporate Treasurer