



# Regular Board Meeting

## Meeting Minutes: Wednesday, February 21, 2018

**Date/time:** Wednesday, February 21, 2018 Started: 10:00 AM Ended: 4:00 PM  
**Location:** Holy Family Catholic Education and Conference Centre  
**Purpose/notes:** Regular scheduled meeting

**Chaired by:**  
**Minuted rec. by:** Carmen Doris  
**Status:** Minutes approved

### Attendance

**Present:** Jody Bekevich, George Chuckvar, Larry Connolly, Carmen Doris, Gary Fisher, Aimee Hirtle, Carmelle Lizee, Margaret Michaud, John-Michael Pozniak, Jim Taplin, Betty Turpin, Kelly Whalen  
**Absent:** Ryk David Badger, John Kuran, Cora Ostermeier

### Meeting documents

25 documents attached to agenda items below

### Agenda

#### 1. Link to Access Meeting

---

##### 1.1. Link

**Status:** Completed

---

#### 2. CALL TO ORDER

---

##### 2.1. Call To Order

Chair Whalen called the meeting to order at 10:09 a.m.

**Status:** Completed

---

#### 3. PRAYER

---

##### 3.1. Prayer

Chair Whalen led the meeting in a group prayer.

**Status:** Completed

---

#### 4. ADOPTION OF AGENDA



---

#### 4.1. Adoption of Agenda

**MOVED:** the Board adopt the agenda for the February 21, 2018, Regular Board Meeting, with the addition of Student Dress Code Policy - Trustee Lizée, to be added under the Board Chair's Report.

**Resolution #:** 048-02-2018

**Moved:** Margaret Michaud

**Seconded:**

**Status:** Carried

**Vote:**

---

### 5. ADOPTION OF MINUTES

---

#### 5.1. Regular Board Meeting Minutes of January 16, 2018

**MOVED:** the Board adopt the minutes of the January 16, 2018, Regular Board Meeting, as presented.

**Resolution #:** 049-02-2018

**Moved:** Carmelle Lizée

**Seconded:**

**Status:** Carried

**Vote:**

- 2018-01-16 Regular Board Meeting.pdf
- 

### 6. TRUSTEE REPORTS/ROUND TABLE

---

#### 6.1. Trustee Reports

Trustees provided a verbal report on their monthly activities as trustees.

**Status:** Completed

---

#### 6.2. Trustee David Badger's Report to WCTC - February 2017

**Status:** Completed

- WCTC January 2017.pdf
- 

### 7. TRUSTEE PROFESSIONAL DEVELOPMENT

---

#### 7.1. Certificate in Catholic School Trusteeship - Newman College - Father Penna

Superintendent Turpin reported that she had not received any new information.

**Status:** Parked

---



## 7.2. Alberta Rural Education Symposium - March 4-6, 2018 Fantasyland Hotel - Edmonton

Chair Whalen and Superintendent Turpin will provide a report at the March 20, 2018, Regular Board Meeting.

**Status:** Parked

---

## 7.3. CCSTA Annual General Meeting and Convention - June 7-9, Kelowna

Trustee Kuran has been registered for the Conference.

**Status:** Parked

---

## 7.4. First Nation, Métis and Inuit Symposium - April 18-20, Fantasyland Hotel - Edmonton

Trustees Pozniak and David Badger will attend. Accommodations have been made. Registrations will be made when registration link opens.

**Status:** Parked

---

## 7.5. ACSTA Blueprints Retreat - May 1-4, 2018, Delta Lodge - Kananaskis

Accommodations have been made for Trustees Michaud and Chuckvar to attend the ACSTA Blueprints Retreat in Kananaskis.

**Status:** Parked

---

# 8. NEW BUSINESS

---

## 8.1. Assurance in K - 12 Education System - Regional Session

Session in Grande Prairie at the Holiday Inn Hotel

Chair Whalen, Superintendent Turpin, Assistants Superintendents Taplin and Ostermeier and Corporate Treasurer will attend.

**Status:** Completed

- 2018-01-26 Assurance in K-12 Education System Regional Sessions.pdf
  - Assurance Review Background.pdf
- 

## 8.2. Strike an Ad Hoc Committee for the Selection of the 2018 Edwin Parr Award Nominee

**MOVED:** the Board strike an ad hoc committee for the selection of the 2018 Edwin Parr nominee and appoint trustees Michaud, Fisher and Lizée.

**Resolution #:** 050-02-2018

**Moved:** George Chuckvar

**Seconded:**

**Status:** Carried

**Vote:**

- 2018 Edwin Parr Teacher Award Nomination Form.pdf
-



### 8.3. NET Canada - Letter of Acceptance

Superintendent Turpin provided an update on NET Ministries and reported the Division has been accepted into the program. The Superintendent provided the required letter of consent on behalf of the Division and Archbishop Pettipas also provided a letter of support. A Community Committee will be appointed to provide support to the NET Ministries team which will include a trustee, a member from the community at large, a school council member, a parish council member and a member from the school administration. A Divisional Committee will also be appointed which will include the Superintendent, the Archbishop and a trustee. NET Ministries is a two-year commitment. The NET team will spend 3-4 weeks in each community working with students from Grades 7 - 12, and will also include some work with the grade 6 students. The NET Ministries team will be working from October 1 until the end of May rotating to each community three times during the year.

Trustees committed to sitting on the Community Committee. Terms of Reference will be developed for the Community Committee and the Divisional Committee. The next step will be the development of a contract.

**Status:** Completed

- 2018-02-15 Net Canada.pdf
- Letter of Acceptance .pdf
- NET 2018 02 19.docx

---

### 8.4. Plan Board Retreat

Discussion was held on past Board Retreats. Trustees were in agreement to hold a retreat similar to the 2016-2017 Retreat which was geared to Board Governance, preferably in late August or September. It was recommended that the retreat be held at a venue away from the Board Office.

The Board directed the Superintendent to contact McNamara Solutions for available dates and to set up an appropriate retreat that will benefit all trustees.

**Status:** Completed

---

## 9. OLD BUSINESS

---

## 10. IN CAMERA

### 10.1. In Camera

**MOVED:** the meeting continue in camera at 11:35 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to Student Discipline Hearing, TEBA/Negotiations and a FOIP request.

**Resolution #:** 051-02-2018

**Moved:** Gary Fisher

**Seconded:**

**Status:** Carried

**Vote:**

---

### 10.2. In Public



**MOVED:** the meeting continue in public at 11: 45 a.m.

**Resolution #:** 052-02-2018

**Moved:** Gary Fisher

**Seconded:**

**Status:** Carried

**Vote:**

---

## 11. INFORMATION - SUPERINTENDENT'S REPORT

---

### 11.1. Superintendent's Report - February 2018

The Superintendent's report was received for information.

**Status:** Completed

- 2018-02-21 Superintendent's Report.pdf
- 

## 12. INFORMATION - CORPORATE TREASURER'S REPORT

---

### 12.1. Corporate Treasurer's Report

The Jurisdiction's Financial Profile from Alberta Education was received February 21, 2018, and was provided to trustees for information. Corporate Treasurer Hirtle asked trustees to review the document and direct any questions they might have to her.

The Corporate Treasurer's Report was received for information.

**Status:** Completed

- 2013-2017 Financial Profile.pdf
  - 2017-18 Budget Status - Expenses - January 31, 2018.pdf
  - 2017-18 Budget Status - Revenues - January 31, 2018.pdf
  - Cheque Ratification - January.xls
  - EFT Ratification - January.xls
  - Summary of Cheque Listing - 2018.pdf
- 

## 13. INFORMATION - ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES' REPORT

---

### 13.1. Assistant Superintendent of Business Services Report

Assistant Superintendent Connolly provided an update on the Glenmary Modernization Project to date. The report was received for information.

**Status:** Completed

- GMNA Update Report for HFCRD Board Feb 21, 2018.pdf
-



## 14. INFORMATION - BOARD CHAIR'S REPORT

---

### 14.1. Board Calendar and Board Annual Work Plan

The Board Calendar and Board Annual Work Plan were received for information.

**Status:** Completed

---

### 14.2. Invitation to Meet with Northern Gateway Public School Board

The Board confirmed the date for the Joint Board Meeting with Northern Gateway Public Schools on March 27, 2018, in Valleyview at 12:00 noon at the Horizon Restaurant in Valleyview. Agenda items will include:

1. the operation of Full-Time Kindergarten within the community of Valleyview (Northern Gateway)
2. the language of identify for Public Education (Northern Gateway)
3. Joint Use Agreement with the Town of Valleyview (HFCRD)
4. Transportation Agreement (HFCRD)

Trustees were asked to forward further items of mutual concern to the Superintendent for addition to the agenda prior to March 20th.

**Status:** Completed

- 2018-02-02 Letter from Northern Gateway re Joint Board Meeting.pdf
- 

### 14.3. Tour of Glenmary School following the Board Meeting

The tour of Glenmary School for trustees was postponed to May 15, 2018, following the Board Meeting.

**Status:** Completed

---

### 14.4. 2018-01-26 Letter from Grande Prairie Catholic re Meeting of Catholic Boards

The January 26, 2018, letter from Grande Prairie Catholic Schools regarding holding a meeting for Catholic Boards was discussed.

A suggestion was to hold a Joint Catholic Board Retreat led by the Archbishop.

This item was deferred to the March 20, 2018, Regular Board Meeting.

**Status:** Completed

- 2018-01-26 Board Interest in holding a Joint Catholic Boards Meeting.pdf
- 

### 14.5. Quebec to Abolish the School Boards

The article "*Quebec to Abolish the School Boards*" was received for information.

**Status:** Completed

- 2018-01 Quebec to abolish the school boards.pdf
- 

### 14.6. Raise the Bar: A Coherent & Responsive Education Administrative System for Nova Scotia



The report "*Raise the Bar: A Coherent & Responsive Education Administrative System for Nova Scotia*" was received for information.

**Status:** Completed

- 2018-01 Raise the Bar.pdf
- 

#### 14.7. Student Dress Code - Trustee Lizée

Trustee Lizée brought a question from a stakeholder to the table regarding Student Dress Code policy.

Superintendent Turpin provided background information on a discussion held at a Principals' Meeting in August 2016 regarding Student Dress Code and Professional Dress Code. Superintendent Turpin noted that each school has a Student Dress Code in the school's Handbook. Concerns with dress codes should be brought to the Principal and/or school council meetings. The Division asks that students dress with dignity and respect.

**Status:** Completed

---

### 15. STANDING COMMITTEE REPORTS

---

#### 15.1. Facilities Committee

Assistant Superintendent Connolly reported he has received five responses from schools most of which are for regular maintenance requests which is not part of the IMR. Two facilities audits have been completed by Alberta Infrastructure for École Providence and St. Andrew's School.

Assistant Superintendent Connolly will provide committee members with dates to schedule a Facilities Committee Meeting.

**Status:** Completed

---

#### 15.2. Negotiations Committee

An update on the Negotiations Committee meeting of January 17, 2018, and the Superintendents' Discussion on Teacher Bargaining Video Conference Call of February 8, 2018, was discussed in camera.

**Status:** Completed

---

#### 15.3. Teacher-Board Advisory Committee Meeting Notes of January 30, 2018

Chair Lizée reported there was difficulty obtaining agenda items for the first Teacher-Board Advisory Committee Meeting of January 30, 2018. She also informed trustees that two co-chairs had been appointed. The meeting notes were received for information.

**Status:** Completed

- 2018-01-30 TBAC Notes.pdf



---

#### 15.4. Fort Vermilion Educational Services Agreement Committee

The Annual Visit to St. Mary's Elementary previously scheduled on February 8, 2018 was rescheduled to March 28, 2018. Committee members Michaud, David Badger and Fisher will attend.

**Status:** Completed

---

#### 15.5. Student Discipline Hearing - January 29, 2018 - In Camera

The Student Discipline Hearing of January 29, 2018, was previously discussed in camera.

**Status:** Completed

---

### 16. ASSOCIATION BUSINESS

---

#### 16.1. ACSTA Board of Directors' Meeting - February 2, 2018

Trustee Kuran's report was received for information along with the ACSTA Board of Directors Executive Summary and Meeting Minutes.

The Board expressed their concern on the limited amount of information that the Board's representative is allowed to share with board members as is directed by the ACSTA Board of Directors. The Board believes in open dialogue.

Chair Whalen and Vice-Chair Fisher will have a discussion with Trustee Kuran to bring this concern to the ACSTA Board of Directors.

**Status:** Completed

- 2018-02-02 ACSTA BofD Meeting Minutes.pdf
  - ACSTA Board of Director Feb 1-2 2018 meeting summary.docx
  - ACSTA\_Board\_Meeting\_Executive\_Summary\_-\_February\_2\_2018.pdf
- 

### 17. OTHER COMMITTEES

---

#### 17.1. Archdiocesan Pastoral Council Meeting

Trustee Kuran and Fisher will be away and unable to attend the meeting on February 24th. Superintendent Turpin will attend.

**Status:** Completed

---

#### 17.2. High Prairie Chamber of Commerce - Welcome Letter

High Prairie Chamber of Commerce Meetings are held the first Wednesday of the month at 11:00 a.m. Chair Lizée will attend these meetings when she is available.

**Status:** Completed

- Welcome Letter from HP Chamber of Commerce.pdf
-





## 18. NEXT MEETING

---

### 18.1. Next Meeting - March 20, 2018

The next Regular Board Meeting is scheduled on March 20, 2018.

**Status:** Completed

---

## 19. ADJOURNMENT

---

### 19.1. Adjournment

**MOVED:** the meeting be adjourned at 1:40 p.m.

**Resolution #:** 053-02-2018

**Moved:** Carmelle Lizée

**Seconded:**

**Status:** Carried

**Vote:**

---

---

Board Chair

---

Corporate Treasurer