



Regular Board Meeting

Meeting Minutes: Tuesday, March 20, 2018

Date/time: Tuesday, March 20, 2018 Started: 10:00 AM Ended: 4:00 PM
Location: Holy Family Catholic Education and Conference Centre
Purpose/notes: Regular scheduled meeting

Chaired by:
Minuted rec. by: Carmen Doris
Status: Minutes approved

Attendance

Present: Jody Bekevich, George Chuckvar, Ryk David Badger, Gary Fisher, Aimee Hirtle, John Kuran, Carmelle Lizee, Margaret Michaud, Cora Ostermeier, John-Michael Pozniak, Betty Turpin
Absent: Larry Connolly, Carmen Doris, Jim Taplin, Kelly Whalen

Meeting documents

29 documents attached to agenda items below

Agenda

1. CALL TO ORDER

1.1. Call To Order

Vice-Chair Fisher called the meeting to order at 10:00 a.m.

Status: Completed

2. PRAYER

2.1. Prayer

Vice-Chair Fisher led the meeting in a group prayer.

Status: Completed

3. ADOPTION OF AGENDA

3.1. Adoption of Agenda

MOVED: the Board approve the agenda for the Regular Board Meeting of March 20, 2018, as presented.

Resolution #: 54-03-2018

Moved: George Chuckvar



Seconded:

Status: Carried

Vote:

4. ADOPTION OF MINUTES

4.1. Adoption of February 21, 2018 Regular Board Meeting Minutes

MOVED: the Board adopt the minutes of the February 21, 2018, Regular Board Meeting, as presented.

Resolution #: 55-03-2018

Moved: Carmelle Lizée

Seconded:

Status: Carried

Vote:

- Minutes-2018-02-21-v8.pdf
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5. TRUSTEE REPORTS/ROUND TABLE

5.1. Trustees Monthly Report

Trustees provided a verbal report on their monthly activities as trustees

Status: Completed

5.2. Feedback from February 21, 2018 Regular Board Meeting

The Board reviewed the feedback provided for February 21, 2018, Regular Board Meeting.

Status: Completed

- Board Meeting Evaluation Form February 21, 2018.pdf
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6. TRUSTEE PROFESSIONAL DEVELOPMENT

6.1. Certificate in Catholic School Trusteeship - Newman College - Father Penna

[Certificate in Catholic School Trusteeship](#)

No update provided from Superintendent Turpin.

Status: Parked

6.2. Alberta Rural Education Symposium - March 4-6, 2018 Fantasyland Hotel - Edmonton

Vice-Chair Fisher reported on behalf of Chair Whalen who attended the Alberta Rural Education Symposium held in Edmonton . He reported it was a good conference and it provided a great opportunity to brain-storm with other Divisions. Vice-Chair Fisher encouraged more trustees to attend next year.



Status: Completed

6.3. CCSTA Annual General Meeting and Convention - June 7-9, Kelowna

Two rooms have been reserved at the Prestige Beach House, the block at the Delta was sold out. Carmen will keep checking the Delta, closer to the date. Trustee Kuran will attend.

Status: Parked

6.4. First Nation, Métis and Inuit Symposium - April 18-20, Fantasyland Hotel - Edmonton

Update: Registration has been completed for Trustee David Badger and Superintendent Turpin. Trustee Pozniak is not attending. A room is still available if another trustee would like to attend.

Status: Parked

6.5. ACSTA Blueprints Retreat - May 1-4, 2018, Delta Lodge - Kananaskis

Update: Trustees Chuckvar and Michaud will attend. Trustee Michaud's is flying with the Rosary Group, flight has been booked. Trustee Chuckvar is flying. Registrations for the Conference have been completed.

Status: Parked

6.6. GOOGLE Tutorial with Tom Lademann - April 11, 2018 at 10:00 AM to 3:00 PM

Chair Whalen, Vice-Chair Fisher, Trustees Michaud, Kuran, Chuckvar, Lizée, David Badger, Superintendent Turpin, and Corporate Treasurer Hirtle are interested in attending. Vice-Chair Fisher suggested the following:

- organizing mail folders
- knowledge of the protocol for mail sent to me as a trustee
- how to effectively use sheets, docs, hangout, drive and the calendar

Status: Completed

6.7. Advanced Byzantine Iconography: Painting Retreat - April 30 to May 4, 2018

If anyone is interested in attending, please contact Carmen prior to the registration deadline of March 26th to make arrangements.

Status: Completed

- Trustee PD.pdf
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7. NEW BUSINESS

7.1. Assurance in K-12 Education System - Regional Session - Feb. 28, 2018

Assistant Superintendent Ostermeier provided a verbal report on the Assurance in the K - 12 Education System Regional Session she attended in Grande Prairie on February 28, 2018, along with Chair Whalen, Assistant Superintendents Ostermeier and Taplin, and Corporate Treasurer Hirtle.

Noted it was a good session. Lots of work regarding wording and components that will be used in a potentially new assurance system. Talking about alignment within school divisions. If school divisions have priorities, are resources



being allocated to those areas.

Status: Completed

7.2. Legal Services to School Boards

The Board reviewed the information received regarding legal service providers to school divisions as ASBA will no longer offer legal services. The Superintendent recommended to engage legal services from Brownlee for continuity.

MOVED: the Board engage the firm of Brownlee LLP Barristers & Solicitors for legal services of Holy Family Catholic Regional Division.

Resolution #: 56-03-2018

Moved: Ryk David Badger

Seconded:

Status: Carried

Vote:

- 2018-03-04 Education Law Legal Services with McLennan Ross LLP's Education Law Legal Team.pdf
 - 2018-03-05 Email re McLennan Ross LLP Education Law Information Package.pdf
 - ASBA Recommended Legal Service Provider - Brownlee LLP (B2697977x7AF53).pdf
 - McLennan Ross LLP - Education Law Information Package (1).pdf
 - President's Letter of March 1st-ASBA legal services.pdf
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7.3. Board and School Council Chairs Meeting Agenda - March 20, 2018

The Board reviewed the agenda for the Board and School Council Chairs Meeting on March 20, 2018, and assigned items to Trustees. The speaking notes will be provided by the Communications Coordinator and the Superintendent.

Status: Completed

- 2018-03-20 SchoolCouncilChairsandBoardMeetingAgenda (4).pdf
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7.4. Bill 24 Implementation Information

Superintendent Turpin provided a summary of deadlines and expectations regarding Bill 24 Implementation.

Status: Completed

- 2018-03-09 Email from ACSTA re Bill 24 Implementation Information.pdf
 - Administrative Guidelines for Student Groups - ACSTA_AL(1) (1).DOCX
 - Bill 24. Dentons Opinion (1).pdf
 - Guidelines for Boards re GSAs (2).DOCX
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7.4.1. Policy 18 Inclusive Catholic Communities: Providing Safe & Caring Learning Environments

Review Amendment as per Guidelines for Boards re GSAs.

MOVED: the Board give First Reading to amendments to Policy 18 Inclusive Catholic Communities: Providing Safe and Caring Learning Environments to incorporate the mandatory affirmation to maintain the denominational character of Catholic Schools, as follows:



"Nothing in this policy is to be interpreted so as to limit or be a waiver of the Holy Family Catholic Regional Division Board's rights and powers pursuant the Constitution Act, 1867 and the Canadian Charter of Rights and Freedoms to maintain the denominational character of Catholic schools. If any of the provisions in this policy conflict with the Holy Family Catholic Regional Division Board's rights and powers pursuant to the Constitution Act, 1867 and the Canadian Charter of Rights and Freedoms to maintain the denominational character of Catholic schools, the Holy Family Catholic Regional Division Board's rights and powers pursuant the Constitution Act, 1867 and the Canadian Charter of Rights and Freedoms to maintain the denominational character of Catholic schools will govern."

Resolution #: 57-03-2018

Moved: John-Michael Pozniak

Seconded:

Status: Carried

Vote:

- Policy 18 Inclusive Catholic Communities_ Providing Safe and Caring Learning Environment.pdf

7.4.1.1. Second Reading: Policy 18 Inclusive Catholic Communities: Providing Safe & Caring Learning Environ.

MOVED: the Board give Second Reading to amendments to Policy 18 Inclusive Catholic Communities: Providing Safe and Caring Learning Environments to incorporate the mandatory affirmation to maintain the denominational character of Catholic Schools, as follows:

"Nothing in this policy is to be interpreted so as to limit or be a waiver of the Holy Family Catholic Regional Division Board's rights and powers pursuant the Constitution Act, 1867 and the Canadian Charter of Rights and Freedoms to maintain the denominational character of Catholic schools. If any of the provisions in this policy conflict with the Holy Family Catholic Regional Division Board's rights and powers pursuant to the Constitution Act, 1867 and the Canadian Charter of Rights and Freedoms to maintain the denominational character of Catholic schools, the Holy Family Catholic Regional Division Board's rights and powers pursuant the Constitution Act, 1867 and the Canadian Charter of Rights and Freedoms to maintain the denominational character of Catholic schools will govern."

Resolution #: 58-03-2018

Moved: Carmelle Lizée

Seconded:

Status: Carried

Vote:

7.4.1.2. Motion to Move to Third and Final Reading

MOVED: the Board move to the Third and Final Reading of Policy 18 Inclusive Catholic Communities: Providing Safe and Caring Learning Environments.

Resolution #: 59-03-2018

Moved: Margaret Michaud

Seconded:

Status: Carried



Vote: Unanimously

7.4.1.3. Third & Final Reading: Policy 18 Inclusive Catholic Communities

MOVED: the Board give Third and Final Reading of amendments to Policy 18 Inclusive Catholic Communities: Providing Safe and Caring Learning Environments to incorporate the mandatory affirmation to maintain the denominational character of Catholic Schools, as follows:

"Nothing in this policy is to be interpreted so as to limit or be a waiver of the Holy Family Catholic Regional Division Board's rights and powers pursuant the Constitution Act, 1867 and the Canadian Charter of Rights and Freedoms to maintain the denominational character of Catholic schools. If any of the provisions in this policy conflict with the Holy Family Catholic Regional Division Board's rights and powers pursuant to the Constitution Act, 1867 and the Canadian Charter of Rights and Freedoms to maintain the denominational character of Catholic schools, the Holy Family Catholic Regional Division Board's rights and powers pursuant the Constitution Act, 1867 and the Canadian Charter of Rights and Freedoms to maintain the denominational character of Catholic schools will govern."

Resolution #: 60-03-2018

Moved: Ryk David Badger

Seconded:

Status: Carried

Vote:

7.5. Joint Board Meeting with Northern Gateway - March 27, 2018

The Board reviewed the agenda for the March 27, 2018, Joint Board Meeting with Northern Gateway Public Schools at the Horizon Restaurant in Valleyview.

Chair Whalen, Vice-Chair Fisher, Trustees Michaud, Kuran, David Badger, and Pozniak will attend along with Superintendent Turpin and Corporate Treasurer Hirtle.

Status: Completed

- 2018-03-27 Joint Board Meeting Agenda Northern Gateway (1).pdf
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7.6. 2018 Edwin Parr Nominee

MOVED: the Board accept the nomination for Peter Jasinsky, Teacher from École Providence, as the Division's nominee for the 2018 Edwin Parr Award and that the nomination be forwarded to the ASBA Zone 1 Chair.

Resolution #: 61-03-2018

Moved: Margaret Michaud

Seconded:

Status: Carried

Vote:

- 2018 Edwin Parr Nominee - Peter Jasinsky.pdf
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7.6.1. Dissolution of Ad Hoc Committee for the Selection of the 2018 Edwin Parr Nominee



MOVED: the Board dissolve the Ad Hoc Committee for the Selection of the 2018 Edwin Parr Nominee.

Resolution #: 62-03-2018

Moved: Ryk David Badger

Seconded:

Status: Carried

Vote:

7.7. Advanis School Board Trustee Survey

Superintendent Turpin asked how many trustees were contacted by Advanis or received an email version of the School Board Trustee Survey from Advanis.

The response was all trustees received the survey and some trustees responded.

Status: Completed

- Advanis School Board Trustees Survey.pdf
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8. OLD BUSINESS

9. IN CAMERA

9.1. In Camera

MOVED: the meeting continue in camera at 1:48 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to a Student Discipline Hearing, ACSTA Board of Directors and Negotiations.

Resolution #: 63-03-2018

Moved: Ryk David Badger

Seconded:

Status: Carried

Vote:

9.2. In Public

MOVED: the meeting continue in public at 3:58 p.m.

Resolution #: 64-03-2018

Moved: Ryk David Badger

Seconded:

Status: Carried

Vote:



10. INFORMATION - SUPERINTENDENT'S REPORT

10.1. Superintendent's Report

Superintendent Turpin highlighted the following:

1. Negotiations cost overview
2. Lunch meeting with Peace River School Division Chair and Superintendent and Trustee Whalen
3. List of Administrative Procedures including in the Superintendent's report - an up-to-date list of procedures that have been reviewed/amended during the 2017-2018 school year.

The Superintendent's Report for the month of March 2018 was received for information.

Status: Completed

- 2018-03-20 Superintendent's Monthly Report.pdf
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11. INFORMATION - CORPORATE TREASURER'S REPORT

11.1. Corporate Treasurer's Report

The Corporate Treasurer's Report was received for information.

Status: Completed

- 2017-18 Budget Status - Expenses - February 28, 2018.pdf
 - 2017-18 Budget Status - Revenues - February 28, 2018.pdf
 - Cheque Ratification - February.xlsx
 - EFT Ratification - February.xlsx
 - Summary of Cheque Listing - 2018.pdf
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12. INFORMATION - ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES' REPORT

12.1. Assistant Superintendent of Business Services Report

The Assistant Superintendent of Business Services' Report on the Glenmary Modernization Project was received for information.

Status: Completed

- GMNA Update Report for HFCRD Board March 20 2018 (1).pdf
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12.1.1. Tour of Glenmary School

The tour of Glenmary School was deferred to the April Board Meeting.

Status: Parked

13. INFORMATION - BOARD CHAIR'S REPORT



13.1. Board Calendar and Board Annual Work Plan

The Board reviewed the Board Calendar and the Board Annual Work Plan for information.

Status: Completed

13.2. Joint Board Meeting between HFCRD and PRSD

A roundtable discussion was held on the purpose of the joint board meeting with Peace River School Division which is tentatively scheduled on May 15, 2018, at 4 PM.

The following points were brought forward:

- Have always had one annually;
- Only need to hold a meeting if there are concerns;
- Update on Grimshaw Shared School Facility (issues that were brought up at last joint meeting);
- Discussion about outreach and potential partnering;
- hold a Joint Meeting with MLAs and Town Council jointly to show unity instead of possible separate meetings;
- Didn't want to have a supper meeting just for the sake of a supper meeting or to just brag
- Discussion around informing each other around initiatives that might impact the other school division's enrollment.

Status: Completed

13.3. 2018-03-02 Letter from Minister of Education re: Northern Lakes College Campus in High Prairie

Letter from the Minister of Education regarding the Northern Lakes College Campus in High Prairie, dated March 2, 2018, was received for information.

Status: Completed

- 2018-03-02 Letter from the Minister re Northern Lakes College Campus in High Prairie.pdf
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13.4. Superintendent Salaries Comparative Analysis

The letters to ASBA President, Mary Martin, from High Prairie School Division and Peace River School Division regarding the concerns with the Superintendent Salaries Comparative Analysis Report was received for information.

The 2018-03-13 Response from ASBA President, Mary Martin, was also received for information.

Status: Completed

- 2018-02-27 HPSD Letter to ASBA President re Superintendent Salaries.pdf
 - 2018-03-13 ABA President's Response to Board re Comparative Analysis Superintendent Salaries.pdf
 - 2018-03-15 - PRSD letter to ASBA President Mary Martin re Superintendent Salaries.pdf
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14. STANDING COMMITTEE REPORTS

14.1. Negotiations Committee Meeting - Feb. 26 and 27, 2018

The Negotiations Committee update was previously discussed in camera.



Status: Completed

14.2. Student Discipline Hearing - March 1, 2018

The Student Discipline Hearing of March 1, 2018, was previously discussed in camera.

Status: Completed

14.3. Teacher Board Advisory Committee Meeting - March 7, 2018

The Teacher-Board Advisory Committee Meeting notes of March 7, 2018, were accepted as information.

Status: Completed

- TBAC Minutes-2018-03-07-v4.pdf
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15. ASSOCIATION BUSINESS

16. OTHER COMMITTEES

16.1. ASBA Zone 1 Meeting - March 14, 2018

The verbal report from Trustee David Badger was received for information.

Status: Completed

17. NEXT MEETING

17.1. Next meeting: April 17, 2018

The next meeting is scheduled on April 17, 2018.

Status: Completed

18. ADJOURNMENT

18.1. Adjournment

MOVED: the meeting be adjourned at 4:49 p.m.

Resolution #: 65-03-2018

Moved: John-Michael Pozniak

Seconded:

Status: Carried

Vote:



Holy Family
Catholic Regional Division

Board Chair



Corporate Treasurer