



Regular Board Meeting

Meeting Minutes: Tuesday, May 15, 2018

Date/time: Tuesday, May 15, 2018 Started: 10:00 AM Ended: 4:00 PM
Location: Holy Family Catholic Education and Conference Centre
Purpose/notes: Regular scheduled meeting
Chaired by:
Minuted rec. by: Carmen Doris
Status: Minutes distributed

Attendance

Present: Ryk David Badger, Jody Bekevich, George Chuckvar, Carmen Doris, Aimee Hirtle, John Kuran, Carmelle Lizee, Cora Ostermeier, John-Michael Pozniak, Betty Turpin, Kelly Whalen
Regrets: Jim Taplin
Late: Larry Connolly
Absent: Gary Fisher, Margaret Michaud

Meeting documents

27 documents attached to agenda items below

Agenda

1. CALL TO ORDER

1.1. Call To Order

Chair Whalen called the meeting to order at 10:02 a.m.

Status: Completed

2. PRAYER

2.1. Prayer

Chair Whalen led the meeting in prayer.

Status: Completed

3. ADOPTION OF AGENDA

3.1. Adoption of Agenda

MOVED: the Board approve the agenda for the May 15, 2018 Regular Board Meeting, as presented.

Resolution #: 80-05-2018

Moved: Carmelle Lizee

Seconded:

Status: Carried

Vote:



4. ADOPTION OF MINUTES

4.1. Adoption of April 17, 2018 Regular Board Meeting Minutes

MOVED: the Board adopt the minutes of April 17, 2018, as presented.

Resolution #: 81-05-2018

Moved: John Kuran

Seconded:

Status: Carried

Vote:

- Minutes-2018-04-17-v2.pdf
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5. TRUSTEE REPORTS/ROUND TABLE

5.1. April 17, 2018 Board Meeting Survey

The April 17, 2018, Board Meeting Evaluation Survey responses were reviewed and received for information.

Status: Completed

- Board Meeting Evaluation Form (Responses) - Form Responses 1 (1).pdf
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5.2. Monthly Reports from Trustees

Trustees provided a monthly report of their activities in their roles as trustees for the month of April 2018.

Status: Completed

5.3. Trustee David Badger's Report to Western Cree Tribal Council for May 2018

Trustee David Badger's report to Western Cree Tribal Council for the month of April 2018 was received for information.

Trustee David Badger noted he will be using the template provided by Western Cree Tribal Council for the May report. Superintendent Turpin will provide Trustee David Badger the First Nations, Métis and Inuit Monthly Report from St. Stephen's School to add as an addendum to his report to WCTC.

A letter requesting confirmation of Trustee David Badger's appointment as trustee representative for the 2018-2019 term will be forwarded to Western Cree Tribal Council.

Status: Completed

- WCTC April 2018.pdf
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6. TRUSTEE PROFESSIONAL DEVELOPMENT

6.1. Certificate in Catholic School Trusteeship - Newman College - Father Penna

There was no update available.

Status: Parked



6.2. CCSTA Annual General Meeting and Convention - June 7-9, Kelowna

Status: Parked

6.3. First Nation, Métis and Inuit Symposium - April 18-20, Fantasyland Hotel - Edmonton

Trustee David Badger reported on the First Nation, Métis and Inuit Symposium he attended along with Superintendent Turpin on April 18-20, at the Fantasyland Hotel in Edmonton. He highlighted that he enjoyed the speakers, specifically of interest was the National Geographic session and Tom Jackson. The sessions were inspiring. Superintendent Turpin also highlighted a session done by an Inuit lady who is bringing back the tattooing tradition that identifies the community and the family. Ministers of Aboriginal Affairs spoke about the Truth and Reconciliation, and elders from Treaty 8 told their stories. Superintendent Turpin encouraged trustees to attend next year. It is a good conference and it was very worthwhile for the Division First Nation, Métis and Inuit Coordinators to attend.

Status: Completed

6.4. ACSTA Blueprints Retreat - May 1-4, 2018, Delta Lodge - Kananaskis

Trustee Chuckvar reported on the ACSTA Blueprints Conference he attended in Kananaskis on May 1 - 4, 2018. He noted the conference had great messages all the way through and he really enjoyed the experience of Blueprints.

Status: Completed

7. NEW BUSINESS

7.1. Board and Superintendent Evaluations

The Board and Superintendent Evaluations will be held on October 11, 2018.

Status: Completed

7.2. Policy 8 Board Committees

Chair Whalen explained that the amendments to Policy 8 Board Committees Terms of Reference for the Teacher-Board Advisory Committee was a result of the negotiations of the Collective Agreement and was included as an item on the Memorandum of Agreement.

MOVED: the Board give First Reading to Policy 8 Board Committees and that the policy be sent to stakeholders for feedback.

Resolution #: 82-05-2018

Moved: Carmelle Lizee

Seconded:

Status: Carried

Vote:

- Policy 8 Board Committees TBAC Terms of Reference.pdf
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7.3. Joint Board Meeting with Peace River SD - May 15, 2018

Trustees Whalen, Kuran, Chuckvar, Superintendent Turpin and Corporate Treasurer Hirtle will attend the Joint Board Meeting with Peace River School Division No. 10 at 4:00 p.m. on May 15, 2018 at the Chateau Nova. The Board reviewed the agenda in preparation for the meeting.

Status: Completed

- 2018-05-15 Joint Board Meeting - PRSD Agenda (1).pdf



7.4. Joint Board Meeting - Northern Gateway Public School - May 28, 2018

Trustees Pozniak, David Badger, Chuckvar, Kuran, Superintendent Turpin and Corporate Treasurer Hirtle will attend the Joint Board Meeting with Northern Gateway Public Schools on May 28, 2018 at 12:00 noon at the Horizon Restaurant in Valleyview. The Board reviewed the agenda.

Status: Completed

- 2018-05-28 Joint Board Meeting Agenda Northern Gateway (1) (1).pdf
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7.5. Chamber of Commerce - McLennan

The Board reviewed the information regarding the regionalization of the McLennan Chamber of Commerce with Falher and Donnelly. The Board also reviewed the feedback from Vice-Chair Fisher and Principal Veitch.

MOVED: the Board not renew the membership to the McLennan Chamber of Commerce, effective the 2018-2019 school year.

Resolution #: 83-05-2018

Moved: Carmelle Lizee

Seconded:

Status: Carried

Vote:

- 2018-05-07 Chamber of Commerce AGM on May 2nd! - major changes to come.pdf
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7.6. Kapawe'no Good Relations Agreement

Superintendent Turpin provided background information on the educational service agreements with First Nations since the dissolution of Lesser Slave Lake Indian Regional Council.

Kapawe'no First Nation has developed a Good Relations Agreement which is an extra step in coming to an Educational Services Agreement and is seeking feedback from the Board. This agreement holds both parties accountable in providing information when requested and provides certainty for the parties involved.

The Board will send Kapawe'no First Nation a letter informing them that they are in favor of the Good Relations Agreement and will note the amendment to add "D" in HFCRD.

Status: Completed

- Kapawe'no Good Relations Agreement.pdf
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7.7. Round Dance Planning Meeting - May 8, 2018

Report from Trustee David Badger.

Round Dance: HFCRD Celebrating Together Round Dance - Valleyview, June 21, 2018 at 5:00 p.m.

Trustee David Badger reported that the Round Dance is called "HFCRD Celebrating Together Round Dance". It will be held on June 21, 2018, in the St. Stephen's School Gym in Valleyview at 5:00 p.m. All trustees are welcome to attend. Superintendent Turpin noted that the next planning meeting will be held on May 28, 2018.

Status: Completed

7.8. Orange Shirt Day Contest



A Trustee representative is required to judge the art submitted by students for the Orange Shirt Day Contest, with two senior administrators on June 13 @1:00 PM at Central Office.

Chair Whalen volunteered to sit on the judging committee on June 13, 2018.

Status: Completed

- 2018-05-07 HFCRD Announces Orange Shirt Day Contest.pdf
- Orange Shirt Day Contest Rules.docx (1).pdf

7.9. 2018-2019 Budget

Corporate Treasurer Hirtle presented the 2018-2019 Budget. Provided an overview of budget highlights, plans and assumptions. She noted that the Division is maintaining a 18:1 PTR, full day five day kindergarten, Division Cree Coordinator, Five Learning Coaches, Net Ministries, new Religion Courses and Student Faith Opportunities.

MOVED: the Board approve the 2018-2019 Budget for HFCRD with total revenues of \$32,090,686, total expenses of \$32,835,535 with a deficit of \$744,849.

Resolution #: 84-05-2018

Moved: Ryk David Badger

Seconded:

Status: Carried

Vote:

- 2018-19 Budget Summary - Initial.xlsx
- 2018-19 Budget.pptx
- BR 2019 Template.xlsx

7.10. School Fees 2018-2019

Corporate Treasurer Hirtle provided the Board with an overview of the new fees added by schools for the 2018-2019 school year. Field Trip fees specifically around skiing i.e rentals. Will need to request ministerial approval for the additional fees. Will form a committee to look at the sports teams fees to come up with a base fee across the Division.

MOVED: the Board approve the list of School Fees for 2018-2019, as amended and that the School and Transportation Fee Schedule for the year ended August 31, 2019 be submitted for Ministerial approval.

Resolution #: 85-05-2018

Moved: George Chuckvar

Seconded:

Status: Carried

Vote:

- 2018_19 School Fee Reporting Reduced.xlsx
- 500 Schedule of Fees and Rates Appendix - Amended 2017-06-22 (1).pdf
- 505 School Fees (3) (1).pdf

7.11. Classroom Improvement Fund

Superintendent Turpin informed the Board that HFCRD has received notification that the Classroom Improvement Fund will continue for the 2018-2019 school year. The focus of next year's CIF will be on addressing the classroom experience by hiring teachers and support staff and by supporting students with complex needs.



The meeting will be held before the end of June. We are encouraged to consider new initiatives we may be able to implement for students with complex or special needs and/or for English language learners. School authorities are strongly encouraged to seek input from their local teachers to help determine the best use of CIF funds, therefore, we will strike a committee and are looking for one trustee volunteer to sit on the committee. Proposals are due to Alberta Education by September 30, 2018.

Trustee Kuran volunteered to sit on the committee. Superintendent Turpin will schedule the meeting before the end of June.

Status: Completed

- 2018-05-11 Classroom Improvement Fund for 2018_19.pdf

8. OLD BUSINESS

9. IN CAMERA

9.1. In Camera

Resolution #: 86-05-2018

Moved: Carmelle Lizee

Seconded:

Status: Carried

Vote:

9.2. In Public

MOVED: the meeting continue in public at 2:13 PM.

Resolution #: 87-05-2018

Moved: Carmelle Lizee

Seconded:

Status: Carried

Vote:

10. INFORMATION - SUPERINTENDENT'S REPORT

10.1. Superintendent's Report

The Superintendent's report for the month of April was received for information.

Status: Completed

- 2018-05-15 Superintendent's Report.pdf
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11. INFORMATION - CORPORATE TREASURER'S REPORT

11.1. Corporate Treasurer's Report

The Corporate Treasurer's Report for the month of April 2018 was received for information.



Status: Completed

- 2017-18 Budget Status - Expenses - April 30, 2018.pdf
 - 2017-18 Budget Status - Revenues - April 30, 2018.pdf
 - Cheque Ratification - April.xlsx
 - EFT Ratification - April.xlsx
 - Summary of Cheque Listing - 2018 (3).pdf
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12. INFORMATION - ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES' REPORT

12.1. Glenmary Update

Assistant Superintendent Connolly's update on the Glenmary School Modernization Project was received as information.

Status: Completed

- _GMNA Update Report for HFCRD Board May 14 2018.pdf
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12.1.1. Eveline Charles Academy Opening - May 29 2018 - 4:30 PM

Status: Completed

13. INFORMATION - BOARD CHAIR'S REPORT

13.1. Board Chair's Report

The Board directed the Superintendent to research the number of Community Volunteer Coaches in the Division and Sacramental Preparation Teams and bring information back to the June Board meeting to make a decision on a nomination for the ASBA Zone 1 Friends of Education.

Status: Completed

- Archbishop Meeting Board Chairs and Superintendents Agenda 2018 04 24 (1).pdf
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14. STANDING COMMITTEE REPORTS

14.1. Student Discipline Hearing - April 26, 2018

Previously discussed in camera.

Status: Completed

14.2. Upcoming Teacher-Board Advisory Committee - May 23, 2018

The next Teacher-Board Advisory Committee will be held on May 23, 2018, at 10:00 AM. Superintendent Turpin reported that the Family Fun Day on June 2, 2018, was cancelled due to low interest.

Status: Completed

15. ASSOCIATION BUSINESS

15.1. ASBA Spring General Meeting - June 4-6, 2018



Chair Whalen reminded the Trustees who will be attending the ASBA Spring General Meeting in Red Deer to listen to the webinar on the ASBA Budget and Bylaws prior to the Meeting. Trustees will meet in Red Deer prior to the meeting to discuss the budget and bylaws.

Status: Parked

- Budget & Bylaws Bulletin 2018 final.pdf
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15.2. Upcoming ACSTA Board of Directors' Meeting - May 24, and 25, 2018

Trustee Kuran will attend the upcoming ACSTA Board of Directors' Meeting in Edmonton on May 24 and 25, 2018.

Status: Completed

16. OTHER COMMITTEES

16.1. ASBA Zone 1 Meeting - May 9, 2018 - Grande Prairie

Chair Whalen and Trustee Kuran reported on the ASBA Zone 1 Meeting they attended with Superintendent Turpin on May 9, 2018, in Grande Prairie. Their report was received for information. The next Zone Meeting will be held in Peace River on September 12, 2018, which will also host the Edwin Parr and the Friends of Education at a luncheon.

Status: Completed

16.2. Grimshaw Shared School Facility Joint Use Agreement

Scheduling of Annual Meeting

As per the Joint Use of Facilities Agreement for the Town of Grimshaw, PRSD and HFCRD, an annual meeting to review the agreement will be scheduled. Trustee Chuckvar is the representative on this committee and Trustee Kuran serves as the alternate.

Status: Completed

- Grimshaw Shared School Facility Joint Use Committee Meeting.pdf
-

17. NEXT MEETING

17.1. Next Meeting - June 19, 2018

The next meeting is scheduled on June 19, 2018.

Status: Completed

18. Board Meeting Evaluation Survey

18.1. Board Meeting Evaluation Survey - May 15, 2018

Chair Whalen asked trustees to complete the Board Meeting evaluation form.

Status: Parked

19. ADJOURNMENT

19.1. Adjournment

MOVED: the meeting be adjourned at 3:00 PM

Resolution #: 88-05-2018

Moved: John Kuran

Seconded:

Status: Carried

Vote:

Board Chair

Corporate Treasurer