



Holy Family

CATHOLIC REGIONAL DIVISION #37

Peace River - Grimshaw - Manning - McLennan - High Prairie - Valleyview

Regular Board Meeting

Date : Tuesday, November 27, 2012

Start time : 10:00 AM

Location : Catholic Education and Conference Centre, Peace River, AB

MINUTES

CALL TO ORDER

Vice-Chair Whalen called the Regular Board Meeting to order at 10:04 a.m. in Peace River, Alberta.

ATTENDANCE

Present were: **Vice-Chair** K. Whalen, **Trustees** C. Lizee, D. Valiquette, B. Wright, V. Gayton, by telephone R. David, **Superintendent** B. Turpin, **Secretary-Treasurer** H. Diaz, **Communications Coordinator** J. Bekevich and **Recording Secretary** C. Doris.

Absent: **Board Chair** D. Lavoie and **Trustee** M. Michaud.

PRAYER

Vice-Chair Whalen led the meeting in prayer.

ADOPTION OF AGENDA

Resolution #RB20121127.1001

Trustee Gayton MOVED the Board adopt the agenda for the Regular Board Meeting (2012/11/27) as presented.

CARRIED

ADOPTION OF MINUTES

Resolution #RB20121127.1002

Trustee Valiquette MOVED the Board adopt the minutes of the Regular Board Meeting (2012/10/16) as presented.

CARRIED

MAMAWIHTOWIN "LET'S READ GLOBALLY" CONFERENCE

(PROFESSIONAL DEVELOPMENT)

Trustee Wright reported on the Mamawihtowin "Let's Read Globally" Conference she attended and the written report was received as information.

RURAL LINKAGES CONFERENCE

(PROFESSIONAL DEVELOPMENT)

Trustee Wright reported on the Rural Linkages Conference she attended. The written report was received as information.

"ON-RAMP TO COMMUNITY

A round table discussion was held on the "On-Ramp to

ENGAGEMENT IN PUBLIC EDUCATION"

(PROFESSIONAL DEVELOPMENT)

Community Engagement in Public Education" including *The Six Reasons School Boards Should Engage Their Communities* and *Defining Community Engagement*.

Superintendent Turpin recommended that the Board come up with a definition for Holy Family Catholic Regional Division and identify what is relevant to Holy Family Catholic Regional Division. Once a definition is established, the Communications Coordinator can develop a plan for community engagement. Superintendent Turpin asked trustees to review the five points in *Defining Community Engagement* for the next Board Meeting and to provide input into developing a Wordle which will be the start of defining community engagement for our Division.

AISI CONFERENCE 2013

(PROFESSIONAL DEVELOPMENT)

The information for the AISI Conference, to be held on February 11 and 12, 2013 at the Shaw Conference in Edmonton, was shared with Trustees. If anyone is interested in attending please inform Central Office as soon as possible. This item will be brought back to the December Board meeting.

ACSTA SPRING CONFERENCE 2013

(PROFESSIONAL DEVELOPMENT)

Information on the ACSTA Spring Conference, March 15 - 17, 2013, to be held at the Silver Tip Resort in Canmore was provided. If anyone is interested in attending please let Carmen know. Five rooms will be reserved.

SPECIAL BOARD MEETING - 2012-11-12

(REGULAR BUSINESS)

Resolution #RB20121127.1003

Trustee Valiquette MOVED the Board adopt the minutes of the Special Board Meeting of November 12, 2012, as presented.

CARRIED

ANNUAL JOINT BOARD/SCHOOL COUNCIL CHAIRS MEETING - 2012-11-06

(REGULAR BUSINESS)

The Joint Board and School Council Chairs Meeting notes of 2012-11-06 were received as information. A suggestion was made to hold two meetings per year.

The Board directed administration to schedule a second meeting with School Council Chairs and Principals in May.

MEETING WITH ARCHBISHOP - 2012-11-27

(REGULAR BUSINESS)

Superintendent Turpin informed the Board that the meeting with Archbishop Pettipas and Parish Priests has been cancelled due to the illness of the Archbishop. He will contact Superintendent Turpin at a later date to reschedule the meeting.

TRUSTEE RESIGNATION

(REGULAR BUSINESS)

The Board directed administration to check if Trustee Lanctot has received life memberships with the ACSTA and ASBA. The Board directed administration to host Trustee Lanctot at the December Board Meeting luncheon.

Superintendent Turpin will contact the individual who is interested in assuming trusteeship in Fort Vermilion and René Lanctot to give an update on the representation of that ward.

Resolution #RB20121127.1004

Trustee Lizée MOVED the Board accept the resignation of Trustee René Lanctot, with regrets, effective November 27, 2012.

CARRIED

BOARD ANNUAL WORK PLAN

(REGULAR BUSINESS)

Vice-Chair Whalen reviewed the Board Annual Work Plan for the month of November, December and January.

The Board directed administration to contact Mr. Gunderson, ASBA Consultant, to plan a Strategic Planning Session on February 28, March 8 or 11, as possible dates. The session will again be held at the Wildrose Guest Ranch, provided it is available.

**COMBINED AERR
2011-12/THREE-YEAR
EDUCATION PLAN 2012-15**

(REGULAR BUSINESS)

Superintendent Turpin gave an overview of the Combined 2011-2012 Annual Education Results Report and 2012-2015 Three-Year Ed Plan and explained how the Board's input from the Strategic Planning Session has been incorporated.

Resolution #RB20121127.1005

Trustee Lizée MOVED the Board approve, in principle, the Combined 2011-2012 Annual Education Results Report and the 2012-2015 Three-Year Education Plan.

CARRIED

**REQUEST FROM
GLENMARY - TRIP TO
CHINA**

(REGULAR BUSINESS)

Superintendent Turpin provided background information on the reason for the request for the change of departure date for the Glenmary Trip to China.

Resolution #RB20121127.1006

Trustee David MOVED the Board approve the change of departure date of the Glenmary Trip to China from March 28th to March 26, 2013.

CARRIED

**POLICY 18 EARLY
RETIREMENT**

(REGULAR BUSINESS)

Secretary-Treasurer Diaz provided recommendations regarding Policy 18 Early Retirement.

The Board directed administration to research staff retention strategies in place in other school divisions and bring information back to the February Board meeting.

Resolution #RB20121127.1007

Trustee Valiquette MOVED the Board repeal Policy 18 Early Retirement, effective September 1, 2014.

CARRIED

**GLENMARY FIELD GRANT
APPLICATION PROCESS**
(REGULAR BUSINESS)

Vice-Chair Whalen provided an update of the Glenmary Field Grant Application for the installation of lights and an observation tower.

Resolution #RB20121127.1008

Trustee Wright moved the Board provide a letter of support for the Glenmary Field grant application.

CARRIED

**ACSTA OPTING OUT OF
ASFF**
(REGULAR BUSINESS)

Resolution #RB20121127.1009

Trustee Valiquette MOVED the Board opt out of the Alberta School Foundation Fund and therefore, be it resolved that Division 4 of Part 6 of the Education Act does not apply to this Board.

CARRIED UNANIMOUSLY

**PURCHASE OF SCHOOL
BUS - ST. STEPHEN'S
SCHOOL**
(REGULAR BUSINESS)

Resolution #RB20121127.1010

Trustee Lizée moved the Board approve the purchase of a 2014 52-passenger School Bus from Thomas The Bus Center at the rate of \$86,800.00 plus GST.

CARRIED

The meeting was recessed at 12:13 p.m.

The meeting was reconvened at 12:43 p.m.

IN CAMERA
(IN CAMERA)

Resolution #RB20121127.1011

Trustee Gayton MOVED the meeting continue In camera at 12:45 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Personnel, Negotiations, Tripartite, Student Discipline Hearings and Expelled Students, Board-Self Evaluation, Superintendent's Evaluation and Safe and Caring Discussion.

CARRIED

Resolution #RB20121127.1012

Trustee Gayton MOVED the meeting continue in public at 1:20 p.m.

CARRIED

Resolution #RB20121127.1013

Trustee Lizée MOVED the Board approve the Board Self-Evaluation report as developed at the facilitated workshop

of October 24, 2012, and that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

CARRIED

Resolution #RB20121127.1014

Trustee Wright MOVED the Board approve the Superintendent Evaluation report as developed during the evaluation workshop of October 24, 2012, as an accurate accounting of the Superintendent's performance for the period August 31, 2011, to August 30, 2012, and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board's behalf.

CARRIED

Resolution #RB20121127.1015

Trustee Valiquette MOVED the Board accept the recommendation of the Negotiations Committee that the Teacher-Board Advisory Committee examine personal leave criteria in 2012-2013 and provide necessary revisions/addition to Administrative Procedure 423 Teacher Leave of Absence.

CARRIED

SUPERINTENDENT'S REPORT - 2012-11-27
(SUPERINTENDENT'S REPORT)

Superintendent Turpin highlighted the Retreats that Mr. Kuran, Faith Permeation Coordinator, Student Discipline Hearings and a Thank you card from Barb Turcotte, Teacher at Glenmary School.

Superintendent Turpin noted on the Board Meeting Evaluation Form for the October meeting, an individual did not answer questions pertaining to the Superintendent and explained that the information is used in evaluating the Superintendent and encouraged trustees to answer all the questions.

SECRETARY-TREASURER'S REPORT - 2012-11
(SECRETARY TREASURER'S REPORT)

The Secretary-Treasurer's Report was received as information. Secretary-Treasurer Diaz provided the revised budget for the 2012-2013 school year.

STRATEGIC PLANNING NOTES - 2012-10-25
(CHAIR'S REPORT)

The Strategic Planning notes of October 25, 2012, were received as information.

BOARD CALENDAR
(CHAIR'S REPORT)

Vice-Chair Whalen noted the Christmas Concert dates were included on the Board Calendar.

NEW EXPENSE AND DISCLOSURE POLICY
(CHAIR'S REPORT)

The letter from Minister of Education, Jeff Johnson, of November 5, 2012, encouraging school boards to adopt an expense disclosure policy was received as information. Superintendent Turpin will get more information and bring back to December Board Meeting.

**REQUEST TO MEET WITH
MINISTER OF EDUCATION**
(CHAIR'S REPORT)

The November 5, 2012, Email from the Minister's Scheduling Assistant, noting that the Minister is in the process of scheduling meetings with Boards for the months of January and February was received as information.

**MEETING WITH MLA
GOUDREAU**
(CHAIR'S REPORT)

Vice-Chair Whalen reported on the meeting the Ad Hoc Committee Lobbying for a Replacement School for Holy Family School attended in Edmonton on November 20th with MLA Goudreau. MLA Goudreau recommended that the Board invite the Minister of Infrastructure to a meeting with the Board and also to ask the Mayor of Grimshaw and the Town Council to reaffirm their support for a replacement school.

**AD HOC COMMITTEE
MEETING RE: EP SCHOOL
VIABILITY CLOSURE
2012-11-06**
(STANDING COMMITTEE REPORTS)

Resolution #RB20121127.1016
Trustee Gayton MOVED the Board adopt the minutes of the Ad Hoc Committee School Viability/Closure Meeting of November 6, 2012, as presented.

CARRIED

**COMMITTEE OF THE
WHOLE MEETING -
2012-11-06**
(STANDING COMMITTEE REPORTS)

This Committee of the Whole Meeting of 2012-11-06 Minutes were tabled to the December Board Meeting.

**TEACHER-BOARD
ADVISORY COMMITTEE
MEETING - 2012-10-16**
(STANDING COMMITTEE REPORTS)

Resolution #RB20121127.1017
Trustee Valiquette MOVED the Board adopt the minutes of Teacher-Board Advisory Committee Meeting of October 16, 2012, as presented.

CARRIED

**FORT VERMILION
UNIFICATION AGREEMENT**
(STANDING COMMITTEE REPORTS)

Resolution #RB20121127.1018
Trustee Lizée MOVED the Board adopt the minutes of the Fort Vermilion Unification Agreement Committee Meeting of 2012-10-15, as presented.

CARRIED

Resolution #RB20121127.1019
Trustee Gayton MOVED the Board accept the recommendation of the Fort Vermilion Unification Agreement to approve the amendments as recommended by Mr. Feehan, in principle, and direct administration to request legal service in drafting amendments to the agreement.

CARRIED

**ASBA ZONE 1 MEETING -
2012-11-01**
(ASSOCIATION BUSINESS)

Trustee David apologized for not submitting a report of the ASBA Zone 1 Meeting of November 1, 2012. He will email his report to trustees.

ACSTA CONVENTION
(ASSOCIATION BUSINESS)

Trustees provided a verbal report of the ACSTA Convention they attended in Edmonton on November 16 - 18, 2012.

The Board asked Trustee Valiquette to give feedback from the Board to the ACSTA Board of Directors to perhaps lighten up the Friday night session of the Convention i.e Father Catfish.

ASBA CONVENTION
(ASSOCIATION BUSINESS)

Trustees provided a report of the ASBA Convention they attended in Edmonton on November 18 - 20, 2012. Vice-Chair Whalen noted that attendees should make an effort to attend all sessions when attending conventions.

CLOSING PRAYER

Vice-Chair Whalen closed the meeting with a prayer.

ADJOURNMENT

Resolution #RB20121127.1020
Trustee Wright moved the meeting be adjourned at 3:20 p.m.

CARRIED

CHAIR

SECRETARY-TREASURER